

SYLLABUS
Arizona State University at the Polytechnic Campus
College of Letters and Sciences
Faculty of Social Science

SOC 352: Social Change
Spring 2021 – Session A
iCourse and ASU Online via Canvas
Schedule Line Numbers: 15559 & 15762

Course Description: In this course, students will investigate the patterns of social change, our resistance to change, and the change-producing agencies and processes. This course has 3 credit hours and no pre-requisites.

Instructor: Cynthia Hawkinson

Office: Santa Catalina (SANCA) 252B, ASU Polytechnic Campus

Email: cynthia.hawkinson@asu.edu

Office Phone: (480) 727-3741

Office Hours: Mondays and Wednesdays at 2:00-2:50 pm, but please e-mail for an appointment.

For the time being, I am only holding Zoom office hours.

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This course is offered by the College of Integrative Sciences and Arts. For more information about the college, visit our website: <https://cisa.asu.edu/>. If you have questions about this course, please speak with your instructor. If your instructor is unable to address your questions, please send your inquiry to cisa@asu.edu.
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Course Overview: Across the global, we have never seen such rapid and varied social change. Most governments and international corporations push for change using newly forms laws and policy, financial leverage, plus developments in science and technology. Citizen groups and individuals speak out for issues of social change. Some even risk their lives to do so. However, not everyone wants social change. Some governments, corporations and individuals want to slow social change down, and some even attempt to reverse the patterns of social change. Sadly, some social change comes at the huge expense, both in terms of economic and human-life, of a long and painful war, revolution or insurgency. But no matter the agent, pace or issue of change, social change is almost certain to occur anywhere and everywhere!

In this course we will examine these processes and agents, specifically by first defining “social change” and then by taking an in depth look at technology/science, social movements, governments, multi-national corporations, and individuals as agents of social change.

Course Learning Outcomes & Objectives: This course is an upper division sociology course, and as such, students are expected to:

- Gain an understanding of the major sources/forces of social change in a historical perspective, as well as within the structure of contemporary society;
- Develop knowledge and ideas that assist them in becoming more connected and engaged with their communities;
- Become aware of their own position, role and responsibilities in a fast-changing society;
- Identify ways through which they can become involved in effecting positive change in their communities; and
- Sharpen their analytical, research, critical thinking and writing skills through participation in the various course assignments.

Face Coverings: Everyone is required to wear a face cover while in ASU buildings and community spaces, regardless of distance. Face covers help prevent pre-symptomatic and asymptomatic individuals from inadvertently spreading COVID-19 to others. They are meant to protect others in case you are sick. Students will be required to wear a face cover in the classroom.

If you require accommodations due to a disability or health-related concern, please contact the Disability Resource Center.

Required Textbook: You will need your textbooks immediately.

Hawkinson, Cynthia and Weight, Alden. *Social Change and Religious Faith*. Kendall Hunt Publishing Company, 2021. (ISBN 978-1792437571)

Massey, Garth. *Ways of Social Change: Making Sense of Modern Times*. **2nd Edition**. Sage Publications, Inc., 2016. (ISBN 978-1506306629)

Please be certain that you have the **2nd Edition** of Massey's textbook. The Reading Outlines will not necessarily match up with other editions, including international or e-book editions.

Additional readings will be required and will be posted on the course Canvas webpage with the Written Assignment instructions. These readings (news articles and educational periodicals such as *National Geographic*, *Smithsonian*, *CNN*, and *BBC*) will provide the students with updated material as the societies of our world rapidly change.

SOC 352 Course Documents via Canvas: Course documents (announcements, assignments, exams, grades, and syllabus) can be found on the course Canvas page.

1. To access the SOC 352 Canvas page, go to your MyASU web page and **click on “Intro Science, Tech & Society”** in your classes list. This link will bring you into our course Canvas page.
2. For additional information and instruction on using Canvas, go to:
<https://myasu.force.com/authkb?id=kA10W000001cjTl#Start>.

Computer Access Requirements: ASU iCourse courses require access to a computer with internet access and the following technologies:

- Web browsers (Chrome, Mozilla Firefox, or Safari)
- Adobe Acrobat Reader (free)
- Adobe Flash Player (free)
- Microsoft Office (Microsoft 365 is free for all currently-enrolled ASU students)
- Reliable broadband internet connection (DSL or cable). It is recommended that your internet download speed is at least 5.0 mbps.

Note: A smartphone, iPad, Chromebook, etc. will not be sufficient for completing your work in an online environment. While you will be able to access course content with mobile devices, you must use a computer for all assignments completed in Canvas.

Student Success: To be successful, students need to:

- check the course Canvas page daily
- read announcements
- read and respond to course email messages as needed
- complete assignments by the due dates specified
- communicate regularly with your instructor
- create a study and/or assignment schedule to stay on track
- access ASU Online Student Resources or CISA Academic Resources.

Grading Policies: Each graded assignment will have detailed instructions attached to the assignment on the course Canvas page. Extra Credit assignments are **not** available.

5 Reading Outlines (15 points each)	75
3 Written Assignments (25 points each)	75
2 Current Events (25 points each)	50
TOTAL POSSIBLE POINTS:	200

This course uses ASU's grades and grading policies (see <https://students.asu.edu/grades>). Grading curves will not be utilized. Grades reflect your performance on assignments and adherence to deadlines. Your grade will be determined based on the following grading schema:

Grade	Percentage	Points Range
A+	100% - 97%	200 - 194
A	<97-94%	193 - 188
A-	<94-90%	187 - 180
B+	<90-87%	179 - 174
B	<87-84%	173 - 168
B-	<84-80%	167 - 160
C+	<80-77%	159 - 154
C	<77-70%	153 - 140
D	<70-60%	139 - 120
E*	<60%	119 or less

*An EN grade will be posted if a student does not ever participate in the course. Or an EU grade will be posted if a student participated in the course but later stops participating and completed some assignments and/or exams that were insufficient to make normal evaluation of academic performance possible.

Assignment Format: Please check for tutorials and technical support on the ASU website. Technical support can be reached by computer (<https://myasu.force.com/>) and phone (1-855-278-5080). Don't wait to ask for help!

Grades will be based on the content your work and NOT on your writing ability. However, please use some form of "spell check" and "grammar check", because this impacts the professionalism of your work (and makes it readable and gradable).

Cite your sources. The Written Assignments require "cited sources", and significant points will be awarded for this requirement. Please do not cite the course Power Point Lectures in your Written Assignment, but feel free to cite the textbook. The Council of Writing Program Administrators tells us that "plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original material without acknowledging its sources". You may use any widely recognized citation format as long as the source is cited within the text of your paper and at the end. For example, within the text at the end of the borrowed material simply place within parenthesis the name of the author or organization and the date published (Maslin, 2009). Then at the end of your paper, give the full bibliographic listing of the source, including title and publisher. If you are citing a website, please include the date you accessed the information. *Do not cite the course Power Point Lectures in your work, but please cite the textbook.*

Label all work by placing in the top right-hand corner: your name, course name (SOC 352), assignment name (Module 3 Reading Outline), and the date the assignment is being turned in. Significant points (3 points) will be deducted from your grade for not placing your name on your paper. Please do NOT handwrite your work. Please double-space your Written Assignments with a font size of 12 or 14 (nothing microscopic, please).

Early Work: You may submit your work early, however, once the work has been graded, you may not resubmit or edit for a higher grade.

Late Work: Late work will be accepted via the course Canvas page or via e-mail, but with grade penalty. For every day work is submitted late, 5 points will be deducted from the earned score. “A day late” is defined as midnight on the day (Day 1) the work is due until midnight the next day (Day 2), and 5 points will be deducted. “Two days late” is defined as midnight the first day after the work (Day 2) is due until midnight the next day (Day 3), and 10 points will be deducted; and so on and so on. Please note that ***no work will be accepted after Tuesday, March 2 at 11:59pm.***

There are five potential exceptions to this rule: 1) If Canvas is down or “scrambles” your submission, the Instructor will post an announcement and send out an e-mail; 2) If extended student illness occurs, please notify the Instructor via e-mail with a doctor’s note; 3) If excused absences related to religious observance/practices that are in accord with ACD 304-04 “Accommodation for Religious Practices” occur; 4) If excused absences related to university sanctioned events/activities that are in accord with ACD 304-02 “Missed Classes Due to University-Sanctioned Activities” occur; and 5) If excused absences related to active military service. Please contact the Instructor and arrangements will be made.

Active Duty Military: Students who participate in line-of-duty activities shall be provided make-up assignments, examinations, or other graded coursework missed because of required work performed in the line-of-duty, without penalty. See university policy: ACD304-11; SSM 201–18: Accommodating Active Duty Military <https://www.asu.edu/aad/manuals/ssm/ssm201-18.html> for details. Students should discuss individual concerns with their instructor.

Religious Accommodations for Students: In accordance with ACD 304-04 students who need to be absent from class due to the observance of a religious holiday or participate in required religious functions must notify the faculty member in writing as far in advance of the holiday/obligation as possible. Students will need to identify the specific holiday or obligatory function to the faculty member. Students will not be penalized for missing class due to religious obligations/holiday observance. The student should contact the class instructor to make arrangements for making up tests/assignments within a reasonable time.

Missed Classes Due to University-Sanctioned Activities: In compliance with ACD 304-02 students who participate in university-sanctioned activities that require classes to be missed, should be given opportunities to make up examinations and other graded in-class work. However, absence from class or examinations due to university-sanctioned activities does not relieve students from responsibility for any part of the course work required during the period of the absence.

The provost of the university or designee shall determine, for the purposes of this policy, whether a particular event qualifies as a university-sanctioned activity. In each college, a specific individual (e.g., dean’s designee) should be responsible for facilitating adherence to this policy. In particular, students who participate in university-sanctioned activities should be given the opportunity to make up examinations or other graded in-class work due to classes missed because of that activity, unless it can be shown that such an accommodation would constitute an unreasonable burden on the instructor. Should disagreement arise over what constitutes such a

burden, the instructor and the student should initially contact the academic unit chair or the dean's designee. Incomplete grades (I) should not be used unless deemed necessary by the respective faculty.

Extra Credit: Extra credit is not available in this course.

Communicating with Your Instructor: When you are engaging in online course interactions, use netiquette: a social code that defines appropriate online behavior. Writing may be the only means of communication you have with instructors, so it is especially important to communicate as a scholarly, respectful, professional, and polite learner.

Email: ASU email (ASU.edu) is an official means of communication among students, faculty, and staff. Students are expected to read and act upon email in a timely fashion. Students bear the responsibility of missed messages and should check their ASU-assigned email regularly.

All Instructor correspondence will be sent to your ASU email account (except for instructor response to student-initiated correspondence via Canvas messaging). Your Instructor will respond to e-mails as quickly as possible, typically within a few hours. And though each day presents different challenges and responsibilities, please be assured that it is my goal to respond to you within 24 hours (except on weekends and holidays).

Syllabus Disclaimer: The syllabus is a statement of intent and serves as an implicit agreement between the instructor and the student. Every effort will be made to avoid changing the course schedule but the possibility exists that unforeseen events will make syllabus changes necessary. The instructor reserves the right to make changes to the syllabus as deemed necessary. Students will be notified in a timely manner of any syllabus changes via email and the course Home page and the Announcements page on Canvas. Students are responsible for being aware of any such changes. Remember to check your ASU email and the course Canvas page often.

Course Outline/Schedule: Though not anticipated, some minor changes may be made to the course schedule as we move through the semester. Any changes will be announced on the course Canvas page with specific instructions. Students are responsible for being aware of any such changes.

Each graded work will have detailed instructions attached to the assignment. All assignments will come available to you on the course Canvas page. Assignment due dates are listed below (and on the course Canvas page). You may submit your work early, however, once the work has been graded, you may not resubmit or edit for a higher grade. Late work will be accepted, but with grade penalty (see "Late Work" on page 5).

Since student success is of upmost importance, please read the **Module 0** postings on the course Canvas page prior to beginning work on assignments.

A **Power Point Lecture** is provided on the course Canvas page for each of the five Modules. Please view the Lecture prior to working on your Written Assignment. The Lecture is a summarization of the textbook chapters plus additional details, explanations, and graphics. Please do not cite these Power Point Lectures in your Written Assignment, but feel free to cite the textbook.

Note: Assignment Due Time is always 11:59pm Arizona time, which does not change with Day Light Savings Time.

Week 1 (January 11-17):

MODULE 0: Welcome to SOC 352 Social Change

Acquire your textbooks.

Read: Canvas Postings: “Welcome-Start Here”, “Course Overview”, “How to be Successful”, and “Late Work Policy”.

Week 2 (January 18-24):

MODULE 0: Welcome to SOC 352 Social Change

Acquire your textbooks.

Read: Canvas Postings: “Assignment Format”, “E-Mail Communications”, “Prohibition of Distributing Course Content”, and “Who is My Professor”.

Week 3 (January 25-31):

MODULE 1: What is “Social Change”? An Individual’s Historical View

Read: *Chapters 1 & 2* of the textbook: *Social Change & Religious Faith*.

Reading Outline: Fill in the Module 1 Reading Outline; due by Thursday, January 28 at 11:59pm.

View: “SOC352 Module 1 Power Point Lecture”

Written Assignment: Write a research paper answering the Module 1 Written Assignment questions, including an interview of an elderly person about their own historical experiences of social change; due by Thursday, January 28 at 11:59pm.

Week 4 (February 1-7):

MODULE 2: Technology and Science

Read: *Chapter 4* of the textbook: *Ways of Social Change*. 2nd Edition.

Reading Outline: Fill in the Module 2 Reading Outline; due by Thursday, February 4 at 11:59pm.

View: “SOC352 Module 2 Power Point Lecture”

Current Event: After researching the relationship of technology/science with social change, for the Module 2 Current Event select a current event article and write a paper explaining the article; due by Thursday, February 4 at 11:59pm.

Week 5 (February 8-14):

MODULE 3: Citizen Groups and Social Movements

Read: *Chapter 5* of the textbook: *Ways of Social Change*. 2nd Edition.

Reading Outline: Fill in the Module 3 Reading Outline; due by Thursday,

February 11 at 11:59pm.

View: “SOC352 Module 3 Power Point Lecture”

Written Assignment: Write a research paper answering the Module 3 Written Assignment questions, including a discussion of “grievance” and “collective good”; due by Thursday, February 11 at 11:59pm.

Week 6 (February 15-21):

MODULE 4: Governments and Multi-National Corporations

Read: *Chapter 6 & 7* of the textbook: *Ways of Social Change*. 2nd Edition.

Reading Outline: Fill in the Module 4 Reading Outline; due by Thursday, February 18 at 11:59pm.

View: “SOC352 Module 4 Power Point Lecture”

Current Event: After researching social change and the connection between governments and multinational corporations, for the Module 4 Current Event select a current event article and write a paper explaining the article; due by Thursday, February 18 at 11:59pm.

Week 7 (February 22-28):

MODULE 5: Individuals Making Social Change

Read: *Chapter 8 & 10* of the textbook: *Social Change & Religious Faith*.

Reading Outline: Fill in the Module 5 Reading Outline; due by Thursday, February 25 at 11:59pm.

View: “SOC352 Module 5 Power Point Lecture”

Written Assignment: Write a research paper answering the Module 5 Written Assignment questions, including a poster for an imaginary social change event; due by Thursday, February 25 at 11:59pm.

This due date allows for the submission of late assignments (see “Late Work” on page 5), however, please note that no work will be accepted after Tuesday, March 2 at 11:59pm.

Spring Break: (March 8-14)—**No Class!**

This course does not include a final exam or extra credit.

Submitting Assignments: For your own protection, you should keep a copy of everything you hand in at least until grades are finalized at the end of the semester, in the event you wish to contest any grades.

All assignments, unless otherwise announced by the instructor, **MUST** be submitted to the designated area of Canvas. Do not submit an assignment via email. Do not “zip” your files. And please, submit your files in JPEG, PDF, or DOCX format.

Note: *The Assignment Due Time is always 11:59pm Arizona time, which does not change with Day Light Savings Time.*

Course Time Commitment: Coursework consists of all learning activities, including reading, watching videos, studying, doing research, and completing assignments. Arizona Board of Regents (ABOR) requires 45 hours of coursework per credit for college-level courses, which translates to:

- 1 credit hour = 45 total hours
- 2 credit hours = 90 total hours
- 3 credit hours = 135 total hours
- 4 credit hours = 180 total hours
- 5 credit hours = 225 total hours

ASU courses range in length from 6 weeks to 15 weeks. Below is a breakdown of the 135-hour required time commitment for a three-credit course divided among weeks for courses of various lengths:

<u>Course Length</u>	<u>Time on Coursework per Week for a 3-Credit Course (135 hours total)</u>
6 weeks	22.5 hours
7.5 weeks	18 hours
8 weeks	17 hours
15 weeks	9 hours

Drop and Add Dates/Withdrawals: If you are unable to take this course for any reason, be aware that there is a limited timeline to drop or add the course. Consult with your advisor and notify your instructor to add or drop this course. If you are considering a withdrawal, review the following ASU policies: Withdrawal from Classes, Withdrawing as a Financial Aid Recipient, Medical/Compassionate Withdrawal, and a Grade of Incomplete.

Grade Appeals: Students must first speak with the instructor of the class to discuss any disputed grades. If, after review, a resolution is not achieved students may proceed with the appeal process. Student grade appeals must be processed in the regular semester immediately following the issuance of the grade in dispute (by commencement for fall or spring), regardless whether the student is enrolled at the university. Complete details are available in the CISA Grade Appeals policy.

Incomplete Grades: A mark of "I" (Incomplete) is given by the instructor when the student has completed most of the course and are otherwise doing acceptable work but are unable to complete the course because of illness or other conditions beyond your control. You are required to arrange with the instructor for the completion of the course requirements. The arrangement must be recorded on the Request for Grade of Incomplete form (<http://students.asu.edu/forms/incomplete-grade-request>).

Harassment Prohibited: ASU policy prohibits harassment on the basis of race, sex, gender identity, age, religion, national origin, disability, sexual orientation, Vietnam era veteran

status, and other protected veteran status. Violations of this policy may result in disciplinary action, including termination of employees or expulsion of students. Students are encouraged to report harassment to instructors and the Dean of Students Office.

Academic Integrity: Academic honesty is expected of all students in all examinations, papers, laboratory work, academic transactions and records. The possible sanctions include, but are not limited to, appropriate grade penalties, course failure (indicated on the transcript as a grade of E), course failure due to academic dishonesty (indicated on the transcript as a grade of XE), loss of registration privileges, disqualification and dismissal. For more information, see provost.asu.edu/academicintegrity.

If you fail to meet the standards of academic integrity in any of the criteria listed on the university policy website, sanctions will be imposed by the instructor, college, and/or dean. Academic dishonesty includes, but is not limited to, cheating on an academic evaluation or assignment, plagiarizing, academic deceit (such as fabricating data or information), or falsifying academic records. Turning in an assignment (all or in part) that you completed for a previous class is considered self-plagiarism and falls under these guidelines. Any infractions of self-plagiarism are subject to the same penalties as copying someone else's work without proper citations. Students who have taken this class previously and would like to use the work from previous assignments should contact the instructor for permission to do so.

If you have any questions about your work and the academic integrity policy, please discuss your assignment or concerns with your instructor, teaching assistant, or your college Academic Integrity Officer in advance of submitting an assignment. Student resources on Sun Devil Integrity and strategies for completing your work with integrity and avoiding plagiarism are available here: ASU Student Resources for Academic Integrity or provost.asu.edu/academicintegrity for more information.

Student Conduct: ASU and the College of Integrative Sciences and Arts expects and requires its students to act with honesty, integrity, and respect. Required behavior standards are listed in the Student Code of Conduct and Student Disciplinary Procedures, Computer, Internet, and Electronic Communications policy, ASU Student Academic Integrity Policy, and outlined by the Office of Student Rights & Responsibilities. Anyone in violation of these policies is subject to sanctions. Students are entitled to receive instruction free from interference by other members of the class. An instructor may withdraw a student from the course when the student's behavior disrupts the educational process per Instructor Withdrawal of a Student for Disruptive Classroom Behavior. The Office of Student Rights and Responsibilities accepts incident reports from students, faculty, staff, or other persons who believe that a student or a student organization may have violated the Student Code of Conduct.

Students must refrain from uploading to any course shell, discussion board, or website used by the course instructor or other course forum, material that is not the student's original work, unless the students first comply with all applicable copyright laws; faculty members reserve the right to delete materials on the grounds of suspected copyright infringement. Academic honesty is

expected of all students in all examinations, papers, laboratory work, academic transactions and records. The possible sanctions include, but are not limited to, appropriate grade penalties, course failure (indicated on the transcript as a grade of E), course failure due to academic dishonesty (indicated on the transcript as a grade of XE), loss of registration privileges, disqualification and dismissal. For more information, see provost.asu.edu/academicintegrity.

If you fail to meet the standards of academic integrity in any of the criteria listed on the university policy website, sanctions will be imposed by the instructor, college, and/or dean. Academic dishonesty includes, but is not limited to, cheating on an academic evaluation or assignment, plagiarizing, academic deceit (such as fabricating data or information), or falsifying academic records. Turning in an assignment (all or in part) that you completed for a previous class is considered self-plagiarism and falls under these guidelines. Any infractions of self-plagiarism are subject to the same penalties as copying someone else's work without proper citations. Students who have taken this class previously and would like to use the work from previous assignments should contact the instructor for permission to do so.

If you have any questions about your work and the academic integrity policy, please discuss your assignment or concerns with your instructor, teaching assistant, or your college Academic Integrity Officer in advance of submitting an assignment. Student resources on Sun Devil Integrity and strategies for completing your work with integrity and avoiding plagiarism are available at: ASU Student Resources for Academic Integrity and provost.asu.edu/academicintegrity for more information.

Title IX: Title IX is a federal law that provides that no person be excluded on the basis of sex from participation in, be denied benefits of, or be subjected to discrimination under any education program or activity. Both Title IX and university policy make clear that sexual violence and harassment based on sex is prohibited. An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can seek support, including counseling and academic support, from the university. If you or someone you know has been harassed on the basis of sex or sexually assaulted, you can find information and resources at <https://sexualviolenceprevention.asu.edu/faqs>.

As a mandated reporter, I am obligated to report any information I become aware of regarding alleged acts of sexual discrimination, including sexual violence and dating violence. ASU Counseling Services, <https://eoss.asu.edu/counseling>, is available if you wish to discuss any concerns confidentially and privately.

Disability Accommodations: Qualified students with disabilities who will require disability accommodations in this class are encouraged to make their requests to me at the beginning of the semester either during office hours or by appointment. Note: Prior to receiving disability accommodations, verification of eligibility from the Disability Resource Center (DRC) is required. Disability information is confidential.

Disability Resource Center (eoss.asu.edu/drc)
Email: DRC@asu.edu

DRC Phone: 480-965-1234
DRC FAX: 480-965-0441

Statement on Inclusion: Arizona State University is deeply committed to positioning itself as one of the great new universities by seeking to build excellence, enhance access and have an impact on our community, state, nation and the world. To do that requires our faculty and staff to reflect the intellectual, ethnic and cultural diversity of our nation and world so that our students learn from the broadest perspectives, and we engage in the advancement of knowledge with the most inclusive understanding possible of the issues we are addressing through our scholarly activities. We recognize that race and gender historically have been markers of diversity in institutions of higher education. However, at ASU, we believe that diversity includes additional categories such as socioeconomic background, religion, sexual orientation, gender identity, age, disability, veteran status, nationality and intellectual perspective.

Mental Health: As a student, like anyone else, you may experience a range of challenges that can interfere with learning, such as strained relationships, increased anxiety, substance use, feeling down, difficulty concentrating and/or lack of motivation. These emotional health concerns or stressful events may diminish your academic performance and/or reduce your ability to participate in daily activities. ASU Counseling Services provides counseling and crisis services for students who are experiencing a mental health concern. Any student may call or walk-in to any ASU counseling center for a same day or future appointment to discuss any personal concern. Here is the Web site: eoss.asu.edu/counseling. After office hours and 24/7 ASU's dedicated crisis line is available for crisis consultation by calling 480-921-1006.

Establishing a Safe Environment: Learning takes place best when a safe environment is established in the classroom. In accordance with SSM 104-02 of the Student Services Manual, students enrolled in this course have a responsibility to support an environment that nurtures individual and group differences and encourages engaged, honest discussions. The success of the course rests on your ability to create a safe environment where everyone feels comfortable to share and explore ideas. We must also be willing to take risks and ask critical questions. Doing so will effectively contribute to our own and others intellectual and personal growth and development. We welcome disagreements in the spirit of critical academic exchange, but please remember to be respectful of others' viewpoints, whether you agree with them or not. All incidents and allegations of violent or threatening conduct by an ASU student (whether on- or off-campus) must be reported to the ASU Police Department (ASU PD) and the Office of the Dean of Students. If either office determines that the behavior poses or has posed a serious threat to personal safety or to the welfare of the campus, the student will not be permitted to return to campus or reside in any ASU residence hall until an appropriate threat assessment has been completed and, if necessary, conditions for return are imposed. ASU PD, the Office of the Dean of Students, and other appropriate offices will coordinate the assessment in light of the relevant circumstances.

Privacy Rights: The federal Family Educational Rights and Privacy Act (also known as FERPA) affords students certain rights with respect to their education records. ASU policy precludes the instructor from communicating with second parties without certain requirements first being met. The entire policy can be found at: <http://students.asu.edu/policies/ferpa>.

Prohibition of Commercial Notetaking Services: In accordance with ACD 304-06 Commercial Note Taking Services, written permission must be secured from the official instructor of the class in order to sell the instructor's oral communication in the form of notes. Notes must have the note taker's name as well as the instructor's name, the course number, and the date.

Prohibition of Class Recordings: Our aim is to create a learning environment where all feel free to contribute; thus any recording of class sessions is prohibited (with the exception of those who have a DRC-approved accommodation), and no one may post any verbatim accounts of class discussion or identify a class member or Instructor on social media or any other platform. Violation of this policy will be considered to be a serious disruption of classroom learning and could lead to student removal from the course.

Prohibition of Distributing Course Content: The course content, including lectures, exams, and assignments, are the property of ASU and are copyrighted materials. Students may not share outside the class, upload, sell, or distribute course content or notes taken during the conduct of the course. Violation of this policy could lead to student removal from the course or legal action.

Course Evaluation: Students are expected to complete the course evaluation. The feedback provides valuable information to the instructor and the college and is used to improve student learning. Students are notified when the online evaluation form is available. The results are always anonymous and cannot be reviewed by the instructor/department until after final grades have been posted.

Trigger Warning: Please note that some course content may be deemed offensive by some students, although it is not my intention to offend anyone. In addition, some materials that we link with online might also be considered offensive, troubling, or difficult to review in terms of language or graphics. I attempt to provide warnings when introducing this kind of material; yet if I forget to do so, or if something else (in my materials) seems offensive, please contact me at cynthia.hawkinson@asu.edu, or the faculty head, Nick Alozie.

Academic Affairs Manual: For a complete guide to Arizona State University course policies, please refer to the Academic Affairs Manual (ACD).

Campus Resources: As an ASU student you have access to many resources on campus. This includes tutoring, academic success coaching, counseling services, financial aid, disability resources, career and internship help and many opportunities to get involved in student clubs and organizations.

- Tutoring: <https://students.asu.edu/academic-success>
- Counseling Services: <http://students.asu.edu/counseling>
- Financial Aid: <http://students.asu.edu/financialaid>
- Disability Resource Center: <http://www.asu.edu/studentaffairs/ed/drc/>
- Major/Career Exploration: <http://uc.asu.edu/majorexploration/assessment>
- Career Services: <http://students.asu.edu/career>
- Student Organizations: <http://www.asu.edu/studentaffairs/mu/clubs/>
- ASU Writing Centers: <https://tutoring.asu.edu/writing-centers>
- ASU Police Department: <https://cfo.asu.edu/police>
- International Student Resources: <https://students.asu.edu/international/support/academic>

EMPACT Crisis Hotline: The EMPACT Crisis Hotline offers free 24-hour support for mental health crises. Call (480) 784-1500 in the Phoenix area, (866) 205-5229 for the toll-free number outside of Phoenix, and (480) 736-4949 for the sexual assault hotline. All services are free and confidential. Visit: <http://www.empact-spc.com/>.

Veterans Services: If you are a US veteran, please contact the Pat Tillman Veterans Center for help with benefits and financial concerns. The link is: <https://veterans.asu.edu/>.

ASU Libraries: The ASU Library system offers 24/7 access to librarians through "Ask a Librarian" online chat and help by librarians in person at the Reference Desk during most hours that the libraries are open. Visit: www.asu.edu/lib/ or for the Polytechnic campus: <http://library.poly.asu.edu/>.

ASU Academic Calendar: <https://students.asu.edu/academic-calendar>

Spring 2021

Session A: Monday, 1/11/2021 – Tuesday, 3/2/2021

Session B: Monday, 3/15/2021 – Friday, 4/30/2021 (ASU Online and iCourses may end on Tuesday, 5/4/2021)

Session C: Monday, 1/11/2021 – Friday, 4/30/2021 (Final Exams 5/3/2021 – 5/8/2021)

<u>Schedule of Classes Available</u>	September 22, 2020		
<u>Registration and Tuition Guide Available</u>	September 22, 2020		
<u>Registration Dates Begin</u>	ASU Online students: September 29, 2020 In-Person students: October 19, 2020		
<u>\$50.00 Late Registration Fee Begins</u> (does not apply to ASU Online students)	Session A January 3, 2021	Session B March 7, 2021	Session C January 3, 2021
Classes Begin	Session A January 11, 2021	Session B March 15, 2021	Session C January 11, 2021
Tuition Fee Payment Deadline - for registration from 9/28/2020 through 1/18/2021. For more information see <u>Tuition and Deadlines</u>	January 25, 2021		
Automatic ASU Payment Plan Enrollment - Students who registered through January 18 and who have unpaid tuition and other eligible payment plan charges will be automatically enrolled in the <u>ASU Payment Plan</u> .	TBD		
<u>Academic Status Reports</u> – Faculty have the opportunity to provide weekly feedback during each session. Students can view ASRs in MyASU within 24 hours after each weekly reporting period closes on Sundays	Session A January 11 - February 21, 2021	Session B March 15 - April 25, 2021	Session C January 11 - April 25, 2021

<u>Last Day to Register or Drop/Add Without College Approval</u>	Session A January 12, 2021	Session B March 16, 2021	Session C January 17, 2021
<u>Residency Classification Petition Deadline</u>	January 15, 2021		
Tuition & Fees 100% Refund Deadline - For more information see <u>Tuition and Refund Policy</u> . Note: If you choose to <u>drop a class</u> or <u>withdraw from ASU</u> after this deadline, you may receive a bill for the financial aid used to cover those classes.	Session A January 17, 2021	Session B March 21, 2021	Session C January 24, 2021
Martin Luther King Jr. Holiday Observed-- Classes excused/University closed	January 18, 2021		
University 21st Day	Session A February 1, 2021	Session B April 5, 2021	Session C February 1, 2021
Deadline to Apply for Graduation	February 15, 2021		
University 45th Day	February 24, 2021		
Tuition Fee Payment Deadline – For registration from 1/19/2021 to 2/18/2021. For more information see <u>Tuition and Deadlines</u>	February 25, 2021		
Spring Break-- Classes excused/University open	March 7 - 14, 2021		
Tuition Fee Payment Deadline – For registration from 2/19/2021 to	March 25, 2021		

3/18/2021. For more information see Tuition and Deadlines			
<u>Course Withdrawal Deadline</u>	Session A January 29, 2021	Session B April 2, 2021	Session C April 4, 2021
<u>Complete Session Withdrawal Deadline</u> -- As part of a complete session withdrawal a student must withdraw from all classes in a session. Beginning the first day of classes, undergraduate students are required to contact their college/school to facilitate the withdrawal process.	Session A March 2, 2021	Session B April 30, 2021	Session C April 30, 2021
<u>Classes End/</u> Last Day to Process Transactions (Session B ASU Online & iCourses may end Tuesday, 5/4/2021)	Session A March 2, 2021	Session B April 30, 2021	Session C April 30, 2021
Study Days	Session A N/A	Session B N/A	May 1-2, 2021
<u>Final Exams</u>	Session A Last day of classes	Session B Last day of classes	Session C May 3-8, 2021
Final Grades Due	Session A March 5, 2021	Session B May 3-10, 2021	Session C May 3-10, 2021
<u>Commencement</u> - (Graduate and Undergraduate)	May 10, 2021		
Degree Conferral Date	May 10, 2021		
Grade Replacement/Academic Standing Processing	May 11-12, 2021		