

ABS 360 Southwest Home Gardening Course Syllabus 2021 Fall A session

This course is offered by the College of Integrative Sciences and Arts. For more information about the school, visit our website: <https://cisa.asu.edu>. If you have questions or concerns, then please send your inquiry to cisa@asu.edu

ASU will operate in [Learning Mode 1](#) for the 2021 fall semester.

Contact Information

Course Instructor: Dr. Chris Martin

Email: chris.martin@asu.edu

ABS 360 is an iCourse offered exclusively through ASU Canvas. The best way to contact the course instructor is by via email. Although every effort will be made to respond to student emails, students should not expect an immediate response to emails, especially during evenings, weekends, or the day of a module deadline.

All email communication for this class will be done through the ASU email system. Students should be in the habit of checking their ASU email regularly to receive important information about this class. Students are solely responsible for reading and responding if necessary to any information communicated via email. For help with the ASU email system go to: http://help.asu.edu/sims/selfhelp/SelfHelpHome.seam?dept_pk=822 and file a help desk ticket by clicking on “My Help Center.”

Note: The course instructor will only respond to student emails sent to the instructor via the student’s official MyASU email address. For example: chris.martin@asu.edu. Please keep this in mind when composing an email to the instructor.

Course Description

ABS 360 is a multimedia *icourse* for surveying contemporary topics about home gardening in the Southwest, including landscape design and installation, flower and vegetable gardening, citriculture, interiorscaping, and others.

Course Objectives

This course is aimed to:

1. Develop an interest in home gardening
2. Demonstrate successful practices for home gardening
3. Introduce a variety of plants that grow well in the Southwest
4. Provide reliable resources for further information

Course Learning Outcomes

After completion of this course, students will be able to:

1. Define basic terminology used in horticulture
2. Describe the basic characteristics of landscape plants commonly used in the Southwest
3. Identify the key features of desert soils and the use of soil amendments
4. Outline the features of effective and sustainable landscape and vegetable garden design and maintenance, including plant and site selection, irrigation, pruning, tools, pest control and composting practices
5. Describe the essential practices in turf establishment and maintenance
6. Identify the essential elements in citrus and date production.

Course Format

ABS 360 is an A session (8/19/21 to 10/8/21) iCourse on MyASU Canvas that consists of four content modules. Each module consists of three topics about different aspects of home gardening in the Southwest including how to design and maintain sustainable landscape gardens, gardening for home landscape amenity, and gardening for food.

This course is organized so that students can sequentially complete all the activities and quizzes for each module at their own pace, provided they do so prior to the module deadlines given below. All students must first perfectly complete a 10-point quiz to show their full understanding of the course syllabus, format, policies and deadlines, and instructor expectations for student success prior to accessing the content modules. Students are allowed multiple attempts to perfectly complete this 10-point quiz.

For each module, students must review all information including readings, videos and then complete three online quizzes before the module deadlines given below. Prior to taking the online quizzes, students should print out the topic study guide, complete the short reading assignments, view the instructional videos, and finally fill out the study guide. Having completed this, students will then be prepared to successfully take the online quizzes. The module quizzes are open notes and can only be taken once prior to the module deadline. There will be no opportunities for students to complete quizzes within a module after the module deadline. Announcements will be posted for students on the Canvas Web page to remind students of upcoming module deadlines. These Canvas announcements are merely reminders given to students as a courtesy. Students failures to read these courtesy reminders does not constitute an excusable reason for failure to perform.

Required Textbook

There is no required textbook in this course. Students wanting more subject information should purchase The NEW Sunset Western Garden Book, 2012 Edition. Students may purchase this text at many local bookstores and garden centers. It is also available online at amazon.com. This is a general book about landscaping and gardening in the western United States. This textbook is a great resource with information that students will find useful for the course, as well as information about plants adapted to the desert Southwest. Otherwise, there are reading assignments posted on Canvas.

Summary of Course Content and Deadlines

Module Content	Module Deadline
Plants in Southwest Landscapes and Gardens	September 15 @ 11:59 pm
Creating Sustainable Southwest Landscape Gardens	September 22 @ 11:59 pm
Edible Southwest Gardens	September 29 @ 11:59 pm
Sustainable Landscape Practices	October 6 @ 11:59 pm

Students are allowed to work through the course materials at their own pace with the following caveats:

1. Students must review all content material and submit the quizzes for each topic within a module prior to the module deadline before moving on to the next module in the course.
2. Quizzes within a module that are not completed prior to the module deadlines published above will be given an automatic score of 0.

3. Quizzes must be submitted to unlock the next topic, even after the deadlines.
4. Each topic's quiz is open book/notes and **can only be taken only once**.

The Course Grading System

Student's grades for the quizzes will be posted electronically in the MyASU Canvas gradebook. Final course grades will be issued by the course instructor on MyASU roster grades at the end of the session. A student's final course grade will be based on a 310 point system. Students will earn points on the 12 online quizzes. Plus and minus grades will not be assigned. **There are no extra credit opportunities for students in this iCourse.**

Final Grade	Point range
A	279 - 310
B	248 - 278
C	217 - 247
D	186 - 216
E	185 and less

Course Policies

- **There are no Barrett Student Honors contracts offered for this course.**
- Students are strongly encouraged to not procrastinate by waiting until the last few days before a module deadline to review the module content and do the module assessments. Students should be in the habit of monitoring their grades, especially after the closing of a module deadline. If students feel there is a discrepancy, contact the course instructor ASAP. **DO NOT** wait until the end of the semester to check grades and ask to make up work. This request **WILL BE** denied.
- The module deadlines are fixed and **NO** extensions will be granted to students after 5 days before each of the module deadlines posted above. For example, the first module deadline is September 15, which means that after September 10 **NO** extensions will be granted regardless of conditions or circumstances.
- Student requests for an extension to a module deadline are not guaranteed. The course instructor reserves the sole right to grant or deny a student's request for a module extension. Under the unusual and rare situation or circumstance in which the course instructor does grant a deadline extension, the extension interval given to students is generally only 1 to 2 days.
- Students are strongly encouraged to take the course's online quizzes from a computer with a hard-wired Internet connection. Students are strongly discouraged from taking their online quizzes using a Wi-Fi or cellular phone Internet connection. When a student experiences any problems with Internet connectivity while taking an online exam, then the student will assume total responsibility for this problem and cannot use this problem as an excuse for non-performance.
- Students must keep in mind that the course instructor though always prioritizing student success, may not be able to resolve "*last minute*" kinds of Internet or Canvas related problems because of the very high number of students enrolled in this course. Students

must be mindful that in no way can the course instructor be held responsible or be expected to solve these types of student problems or issues.

- Students cannot use the failure, malfunction, or misuse of their personal technology (computers, mobile phones, etc.) as an excuse for their non-performance at any time during the course session.
- The course instructor is not an information technology specialist. Students cannot expect the course instructor to solve problems that students might have that are unrelated to the course content.
- Students **MUST** use their asu.edu email address for all correspondences in this course. For Internet security reasons, the course instructor is not obligated to respond to students who try to correspond with the course instructor using an email account other than their asu.edu email account.
- Students should direct problems they might experience with their computer technology issues such as Internet connectivity and ASU Canvas site access to an ASU UTO specialist (<https://uto.asu.edu/>).
- Students can expect that the only time that the course instructor will give students a module extension after 5 days before a module deadline is if there is a MyASU or Canvas outage that is published by ASU UTO on their System Health web site (<https://uto.asu.edu/system-health>).
- **A student's failure to read the information presented in this syllabus or on the course's Canvas website DOES NOT constitute a valid excuse for not complying with the information presented therein.**

Course Attendance Policy

This self-paced (asynchronous) *iCourse* is delivered entirely online and there are no scheduled meeting times with the instructor. Attendance in this course is indicated by engagement with the course on a regular basis. Students are expected to log into Canvas course site regularly, follow any directions given through announcements or emails, review the assigned materials, and submit all assignments before the deadlines indicated in the course schedule.

Missed Assignments/Quizzes Due to University-Sanctioned Activities and Religious Holidays

Since this is a self-paced online course and ample time is provided for completion of graded activities, there will not be any makeup opportunities for missed assignments or quizzes even when the due dates fall within or on times of university-sanctioned activities or ASU-recognized religious holidays. Students should plan ahead of time and make sure the assignments are completed by the due dates. Students should contact the instructor by email with questions.

Accommodation for Active Military Service

In compliance with ACD 304-11, students who participate in line-of-duty activities that require classes to be missed, shall be provided make-up assignments, examinations, or other graded coursework missed because of required work performed in the line-of-duty, without penalty. See university policy: ACD304-11; SSM 201-18: Accommodating Active Duty:active military service for details. Students should discuss individual concerns with their instructor.

COLLEGE/UNIVERSITY POLICIES

Course Access

Your ASU courses can be accessed by both my.asu.edu and asu.instructure.com; bookmark both in the event that one site is down.

Computer Access Requirements

ASU will operate in [Learning Mode 1](#) during the 2021 fall semester. ABS 360 is an icourse and students are strongly encouraged to use a PC or Apple laptop or desktop computer. You will need an internet connection that can effectively stream video presentations. It is recommended that your internet download speed is at least 5.0 mbps. We do not recommend the use of iPads, Chromebooks or mobile phones for this course because these devices might not work properly for class assessments. If you are not able to personally finance the equipment that you need to participate in this course, ASU has a laptop and WiFi hotspot checkout program available through ASU Library.

Who is eligible?

Any currently enrolled ASU student is eligible to checkout a laptop or WiFi hotspot.

Borrowing and returning laptop rules

Laptops are lent on a first-come, first-serve basis, and cannot be reserved in advance. They can be returned at any time, but will be due at the conclusion of the fall 2021 semester. Rentals are limited to one laptop per student. Laptops are available for checkout at the following libraries on all four campuses: (Please check online for current library hours)

- ➔ Downtown Phoenix campus Library
- ➔ Polytechnic campus Library
- ➔ Tempe: Hayden and Noble Libraries
- ➔ West campus: Fletcher Library

Return laptops to any ASU Library Information Desk (not at the drop box or other location) Refer to ASU Library Computer Use Policy and ASU Computer, Internet, and Electronic Communications Policy. Borrowers are responsible for loss, damage, and theft of the laptop while in their possession. Borrowers should verify the condition of the laptop at the time of check-out and upon check-in.

Additional Requirements

This course requires the following technologies:

- ✓ Web browsers [Chrome, Mozilla Firefox (preferred), or Safari] and access to YouTube
- ✓ Adobe Acrobat Reader (free)
- ✓ Adobe Flash Player (free)
- ✓ Headset/earbuds or speaker
- ✓ Microsoft Office (Microsoft 365 is free for all currently-enrolled ASU students)
- ✓ Reliable broadband internet connection (DSL or cable) to stream videos.

Reminder Note: A mobile smartphone, iPad, Chromebook, etc. will not be sufficient for completing your work in an online environment. Although you will be able to access course content with mobile devices, you must use a computer for all assignments, quizzes, and virtual labs completed in Canvas.

Student Success

To be successful:

1. Check the course daily
2. Read announcements
3. Read and respond to course email messages as needed
4. Complete assignments by the due dates specified
5. Communicate regularly with your instructor and peers
6. Create a study and/or assignment schedule to stay on track
7. Access ASU Online Student Resources or CISA Academic Resources

Course Time Commitment

Coursework includes all learning activities including reading, watching videos, studying, and completing assignments. Arizona Board of Regents (ABOR) requires 45 hours of coursework per credit for college-level courses, which translates to:

- 1 credit hour = 45 total hours
- 2 credit hours = 90 total hours
- 3 credit hours = 135 total hours
- 4 credit hours = 180 total hours
- 5 credit hours = 225 total hours

ASU courses range in length from 6 weeks to 15 weeks. Below is a breakdown of the 135-hour required time commitment for a three-credit course divided among weeks for courses of various lengths.

Course Length	Time on Coursework per Week for a 3-credit course	Total Time Requirement for a 3 credit hour course
6 weeks	22.5 hours	135 hours
7.5 weeks	18 hours	135 hours
8 weeks	17 hours	135 hours
15 weeks	9 hours	135 hours

Drop and Add Dates/Withdrawals

If you are unable to take this course for any reason, be aware that there is a limited timeline to drop or add the course. Consult with your adviser and notify your instructor to add or drop this course. If you are considering a withdrawal, review the following ASU policies: Withdrawal from Classes, Withdrawing as a Financial Aid Recipient, Medical/Compassionate Withdrawal, and a Grade of Incomplete.

Grade Appeals

Students must first speak with the instructor of the class to discuss any disputed grades. If, after review, a resolution is not achieved students may proceed with the appeal process. Student grade appeals must be processed in the regular semester immediately following the issuance of the grade in dispute (by commencement for fall or spring), regardless whether the student is enrolled at the university. Complete details are available in the CISA Grade Appeals policy.

Academic Integrity

Academic honesty is expected of all students in all examinations, papers, laboratory work, academic transactions and records. The possible sanctions include, but are not limited to, appropriate grade penalties, course failure (indicated on the transcript as a grade of E), course failure due to academic dishonesty (indicated on the transcript as a grade of XE), loss of registration privileges, disqualification and dismissal. For more information, see provost.asu.edu/academicintegrity. If you fail to meet the standards of academic integrity in any of the criteria listed on the university policy website, sanctions will

be imposed by the instructor, college, and/or dean. Academic dishonesty includes, but is not limited to, cheating on an academic evaluation or assignment, plagiarizing, academic deceit (such as fabricating data or information), or falsifying academic records. Turning in an assignment (all or in part) that you completed for a previous class is considered self-plagiarism and falls under these guidelines. Any infractions of self-plagiarism are subject to the same penalties as copying someone else's work without proper citations. Students who have taken this class previously and would like to use the work from previous assignments should contact the instructor for permission to do so. If you have any questions about your work and the academic integrity policy, please discuss your assignment or concerns with your instructor, teaching assistant, or your college Academic Integrity Officer in advance of submitting an assignment. Student resources on Sun Devil Integrity and strategies for completing your work with integrity and avoiding plagiarism are available here: [ASU Student Resources for Academic Integrity](https://www.asu.edu/provost/academic-integrity) [provost.asu.edu/academicintegrity](https://www.asu.edu/provost/academic-integrity) for more information.

Note: Turning in an assignment (all or in part) that you completed for a previous class is considered self-plagiarism and falls under these guidelines. Any infractions of self-plagiarism are subject to the same penalties as copying someone else's work without proper citations. Students who have taken this class previously and would like to use the work from previous assignments should contact the instructor for permission to do so.

1. If a student cheats on an exam or an assignment, the minimum penalty will be to fail that assessment, and might lead to a final course grade of XE (failure due to academic dishonesty).
2. All online quizzes in this course are open-book but need to be worked on individually. Collaboration and group work are not allowed and therefore are considered cheating.
3. Plagiarism, or using another's words, ideas, materials or work without properly acknowledging and documenting the source, is not acceptable and will lead to failure of the assignment and/or course.
4. All course materials are under copyright protection. You may not distribute, sell or buy notes or any other materials without the written consent of the instructor.

Harassment Prohibited

ASU policy prohibits harassment on the basis of race, sex, gender identity, age, religion, national origin, disability, sexual orientation, Vietnam era veteran status, and other protected veteran status. Violations of this policy may result in disciplinary action, including termination of employees or expulsion of students. Students are encouraged to report harassment to instructors and the Dean of Students Office.

Student Conduct

ASU and the College of Integrative Sciences and Arts expects and requires its students to act with honesty, integrity, and respect. Required behavior standards are listed in the Student Code of Conduct and Student Disciplinary Procedures, Computer, Internet, and Electronic Communications policy, ASU Student Academic Integrity Policy, and outlined by the Office of Student Rights & Responsibilities. Anyone in violation of these policies is subject to sanctions. Students are entitled to receive instruction free from interference by other members of the class. An instructor may withdraw a student from the course when the student's behavior disrupts the educational process per Instructor Withdrawal of a Student for Disruptive Classroom Behavior. The Office of Student Rights and Responsibilities accepts incident reports from students, faculty, staff, or other persons who believe that a student or a student organization may have violated the Student Code of Conduct. Students must refrain from uploading to any course shell, discussion board, or website used by the course instructor or other course forum, material that is not the student's original work, unless the students first comply with all applicable copyright laws; faculty members reserve the right to delete materials on the grounds of suspected copyright infringement.

Title IX

Title IX is a federal law that provides that no person be excluded on the basis of sex from participation in, be denied benefits of, or be subjected to discrimination under any education program or activity. Both Title IX and university policy make clear that sexual violence and harassment based on sex is prohibited. An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can seek support, including counseling and academic support, from the university. If you or someone you know has been harassed on the basis of sex or sexually assaulted, you can find information and resources at <https://sexualviolenceprevention.asu.edu/faqs>. As a mandated reporter, I am obligated to report any information I become aware of regarding alleged acts of sexual discrimination, including sexual violence and dating violence. ASU Counseling Services, <https://eoss.asu.edu/counseling>, is available if you wish to discuss any concerns confidentially and privately.

Disability Accommodations

Qualified students with disabilities who will require disability accommodations in this class are encouraged to make their requests to me at the beginning of the semester either during office hours or by appointment. Note: Prior to receiving disability accommodations, verification of eligibility from the Student Accessibility and Inclusive Learning Services (formerly DRC) is required. Disability information is confidential.

Student Accessibility and Inclusive Learning Services (eoss.asu.edu/drc)

Email:DRC@asu.edu

Phone:480-965-1234

FAX:480-965-0441

Statement on Inclusion

Arizona State University is committed to positioning itself as one of the great new universities by seeking to build excellence, enhance access and have an impact on our community, state, nation and the world. To do that requires our faculty and staff to reflect the intellectual, ethnic and cultural diversity of our nation and world so that our students learn from the broadest perspectives, and we engage in the advancement of knowledge with the most inclusive understanding possible of the issues we are addressing through our scholarly activities. We recognize that race and gender historically have been markers of diversity in institutions of higher education. However, at ASU, we believe that diversity includes additional categories such as socioeconomic background, religion, sexual orientation, gender identity, age, disability, veteran status, nationality and intellectual perspective.

Mental Health

As a student, like anyone else, you may experience a range of challenges that can interfere with learning, such as strained relationships, increased anxiety, substance use, feeling down, difficulty concentrating and/or lack of motivation. These emotional health concerns or stressful events may diminish your academic performance and/or reduce your ability to participate in daily activities. ASU Counseling Services provides counseling and crisis services for students who are experiencing a mental health concern. Any student may call or walk-in to any ASU counseling center for a same day or future appointment to discuss any personal concern. Here is the Web site:eoss.asu.edu/counseling. After office hours and 24/7 ASU's dedicated crisis line is available for crisis consultation by calling 480-921-1006.

Establishing a Safe Environment

Learning takes place best when a safe environment is established in the classroom. In accordance with SSM 104-02 of the Student Services Manual, students enrolled in this course have a responsibility to support an environment that nurtures individual and group differences and encourages engaged, honest discussions. The success of the course rests on your ability to create a safe environment where everyone feels comfortable to share and explore ideas. We must also be willing to take risks and ask critical questions. Doing so will effectively contribute to our own and others intellectual and personal growth and

development. We welcome disagreements in the spirit of critical academic exchange, but please remember to be respectful of others' viewpoints, whether you agree with them or not. All incidents and allegations of violent or threatening conduct by an ASU student (whether on-or off-campus) must be reported to the ASU Police Department (ASU PD) and the Office of the Dean of Students. If either office determines that the behavior poses or has posed a serious threat to personal safety or to the welfare of the campus, the student will not be permitted to return to campus or reside in any ASU residence hall until an appropriate threat assessment has been completed and, if necessary, conditions for return are imposed. ASU PD, the Office of the Dean of Students, and other appropriate offices will coordinate the assessment in light of the relevant circumstances.

Prohibition of Commercial Notetaking Services

In accordance with ACD 304-06 Commercial Note Taking Services, written permission must be secured from the official instructor of the class in order to sell the instructor's oral communication in the form of notes. Notes must have the note taker's name as well as the instructor's name, the course number, and the date. All course materials are under copyright protection. You may not distribute, sell or buy commercial or personal notes or any other materials without the written consent of the instructor. You may, however, make audio (not video) recordings during lectures as individualized study aids for this course. You may not sell, distribute or post these recordings.

Course Evaluation

Students are expected to complete the course evaluation. The feedback provides valuable information to the instructor and the college and is used to improve student learning. Students are notified when the online evaluation form is available. The results are always anonymous and cannot be reviewed by the instructor/department until after final grades have been posted.

Trigger Warning

Please note that some course content may be deemed offensive by some students, although it is not my intention to offend anyone. In addition, some materials that we link with online might also be considered offensive, troubling, or difficult to review in terms of language or graphics. I attempt to provide warnings when introducing this kind of material; yet if I forget to do so, or if something else (in my materials or posts from fellow students) seems offensive, please contact me at chris.martin@asu.edu, or the faculty head, Dr. Douglas Green.

Academic Affairs Manual

For a complete guide to Arizona State University course policies, please refer to the Academic Affairs Manual (ACD).

Syllabus Disclaimer

The syllabus is a statement of intent and serves as an implicit agreement between the instructor and the student. Every effort will be made to avoid changing the course schedule but the possibility exists that unforeseen events will make syllabus changes necessary. Remember to check your ASU email and the course site often.

Final Word

Your continued enrollment in the course means you accept the conditions and requirements of this course.