

Requisites

No prerequisites.



Course Descriptions

This course is the first semester of the elementary-level Japanese language sequence designed to introduce the basics of Japanese language to students with no prior knowledge.

The emphasis of the course will be on both oral and written communication through development of skills in listening, speaking, reading, writing, and cultural awareness. By the end of this semester, you will be able to manage simple communicative tasks in social situations. Conversation will be restricted to a few of the predictable topics necessary for survival, but you will be able to express yourself in straightforward situations and on familiar topics. The multiple writing systems of Japanese will be utilized, along with a total of 58 kanji (Chinese characters). Class instruction also incorporates technology. You will practice typing in Japanese and learn basic online tools to read and write Japanese texts. You will also develop self-learning skills through such computer literacy.

In addition to the work in class, students are expected to complete written and oral homework assignments on a daily basis. How much time you should spend studying outside of class depends on a number of individual factors such as your linguistic aptitude, self-discipline, attitude toward studying, attitude toward learning a foreign language, and so on. You should plan to spend, on average, at least 1 to 2 hours each day studying Japanese.

JPN 101 is intensive and demanding, but most importantly, it is fun!

Learning Outcomes

Upon completing the course, students will be able to do the following:

Speaking

- Exchange greetings.
- Introduce oneself with personal information such as age, major, academic year, likes and dislikes.
- Communicate with someone who is highly sympathetic to non-native speakers' talk in basic everyday-life situations using learned expressions and vocabulary. These include:
 - Saying dates and time, using time expressions, and counting some common items in Japanese with appropriate counters.
 - Ordering food at a restaurant.
 - Shopping at a store.
 - Giving and understanding simple directions with positional words.
 - Describing things, people, and places.
 - Requesting someone to do something.
 - Asking for a permission.
 - Explaining a reason.
 - Inviting people to do something
 - Reporting what someone says/said

Writing

- Write simple short compositions with learned vocabulary and structures on familiar topics.
- Communicate simple ideas with peers via email or letters using Japanese email / letter format.
- Write hiragana, katakana, and approximately 58 kanji.
- Use the Japanese style manuscript paper (*genkōyōshi*) correctly.

Reading

- Read hiragana, katakana, approximately 58 kanji, and identify or make intelligent guesses regarding unlearned words, loaned words, or simple compound words.
- Scan and skim simple short messages such as advertisements, restaurant menus, simple letters and emails, to answer simple content questions.

Listening

- Comprehend and respond appropriately to greetings, commands, questions, directions, and statements by someone who is sympathetic to non-native speakers.
- Identify key words and sentences reasonably well on a familiar topic

Culture

- Understand the Japanese address system and how to write a letter using Japanese stationery and envelope.
- Recognize Japanese food, holidays, art, music, media, and clothing.
- Be able to shop at Japanese stores and be familiar with the Japanese currency.

Computer Literacy

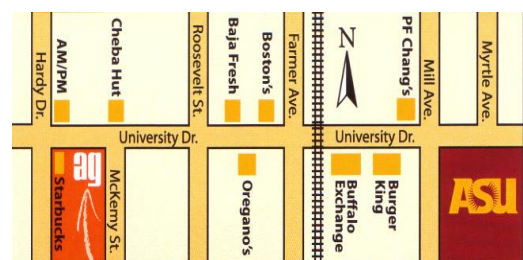
- Use online dictionaries and other self-study tools.
- Type in Japanese and add furigana to kanji characters.

Textbooks

*All the books except the packet are at the ASU Bookstore

[Required Materials]

- Genki I: An integrated Course in Elementary Japanese [Third Edition] by Banno, et al. (2020, The Japan Times), ISBN: 9784789017305 *MP3 audio material included via app.
- Genki I: Workbook [Third Edition] by Banno, et al. (2020, The Japan Times), ISBN: 9784789017312 *MP3 audio material included via app.
- Kanji Look & Learn [Kanji book] by Banno (2009, The Japan Times) ISBN: 9784789013499
- Kanji Look & Learn Workbook [Kanji book] by Banno (2009, The Japan Times) ISBN: 9784789013505
- JPN101 Course Packet, Available at Alphagraphics (815 W. University Dr.) [You must order your supplement online beforehand at www.agonuniversity.com]



[Optional Materials] Dictionaries and Other Reference

- Kanji Look & Learn [Workbook] by Banno (2009, The Japan Times)
- Kana Can Be Easy by Kunihiro Ogawa (2016, The Japan Times)
- Kodansha's Furigana English-Japanese Dictionary (2008, Kenkyusha)
- Kodansha's furigana English-Japanese Dictionary (2013, Kodansha)
- Kodansha's furigana Japanese-English Dictionary (2012, Kodansha)
- Oxford Beginner's Japanese Dictionary (2006, Oxford University Press)



WARNING: There are NO officially published online / PDF versions of these textbooks. Though you may find them online, they are *illegal* and you cannot use them in this course. You must buy or rent physical copies of these textbooks for JPN 101.

JPN Section Policy

1) A grade of C or above is the suggested minimum grade to move on to the next level of Japanese. Language learning is a cumulative process which requires basic competency upon which to build. Students should not attempt to continue to the next course until earning a grade of C or better. Grades are awarded only for the full minimum points and there will be no rounding of grades.

Grading Scale (%)

A+ 97 - 100	B 83 - 86.99	D 60 - 69.99
A 93 - 96.99	B- 80 - 82.99	E 0 - 59.99
A- 90 - 92.99	C+ 77 - 79.99	
B+ 87 - 89.99	C 70 - 76.99	

2) The use of electronic devices during instruction, without the express permission of your instructor, is distracting. Therefore, during class, please turn all cell phones, tablets, and laptop computers off. Please refrain from making phone calls or text messaging during course time.

3) JPN 101 through 302 courses are required credits for Japanese majors and minors and, as such, priority will be given to students who are seeking credits unless students are auditing due to previously transferred credit from another institution. Auditing students must participate fully in all class assignments and tests.

4) If you have prior experience of learning Japanese by taking a class and/or self-learning, you are required to take a placement test. Once you start taking JPN class at ASU, you can only continue taking JPN classes sequentially. That is, you are not allowed to skip the next level (e.g. After taking JPN101, you are not allowed to skip JPN102 and take JPN201.) You will not have a chance to take a placement test after this initial placement test opportunity without any legitimate reasons, such as taking JPN classes outside of ASU through the Study Abroad Program .

Grade Distribution

Participation & Homework	25%	Oral Exams	10%
Writing Assignments	15%	Portfolio	10%
Tests/Quizzes	25%	Final Exam & Kanji Exam	15%

Course Requirements

- Regular attendance
- Active class participation
- Listening to the online materials
- Previewing and reviewing the main text
- Completing workbook assignments and checking them against the answer key
- Turning in all assignments completed and on time
- Spending at least one to two hours per day on coursework
- Completing your Portfolio project
- Quizzes
- Lesson Tests
- Oral Exams
- Final Exam
- Kanji Exam



Warnings

- Under normal circumstances, no make-up quizzes or tests will be given.
- All deadlines are final and late work may not be accepted.
- Please e-mail your instructor if you must miss class and communicate with your classmates to find out what you have missed.
- Quizzes and tests may be given at any time during the class period.
- Students who do not attend the first week of classes will be reported to their academic advisers
- A final exam is required per the policies of the university. Please check your final exam schedule and do not miss your exam as it *cannot be rescheduled in any way*.
<https://students.asu.edu/final-exam-schedule#Spring%202018>

Attendance

Arizona State University will make accommodations for students who must miss class due to: university sanctioned activities, religious practices, or medical leave. Students should notify faculty at the beginning of the semester about the need to be absent from class due to religious observances or university sanctioned activities. Excused absences related to university-sanctioned events/activities must be in accordance with [ACD 304-02](#), "Missed Classes Due to University-Sanctioned Activities." For an excused absence, please contact your instructor in person, by email, or by phone ahead of time. Students are responsible for bringing written proof for excuse of absence (i.e. a doctor's note). You must make a copy of this written proof for your instructor's records. It is the student's responsibility to find out the homework of the day, obtaining any handouts or pertinent notes (it might be a good idea to ask your classmates to get an extra copy for you), and studying for the missed classes to catch up.

Drop and Add Dates/Withdrawals

This course adheres to a compressed schedule and may be part of a sequenced program, therefore, there is a limited timeline to [drop or add the course](#). Consult with your advisor and notify your instructor to add or drop this course. If you are considering a withdrawal, review the following ASU policies: [Withdrawal from Classes](#), [Medical/Compassionate Withdrawal](#), and a [Grade of Incomplete](#).

Grade Appeals

Grade disputes must first be addressed by discussing the situation with the instructor. If the dispute is not resolved with the instructor, the student may appeal to the department chair per the [University Policy for Student Appeal Procedures on Grades](#).

Academic Integrity

Academic honesty is expected of all students in all examinations, papers, laboratory work, academic transactions and records.

Copyrighted Materials

All content in this course, including video lectures, presentations, assignments, discussions, quizzes, and exams, is protected by copyright and may not be shared, uploaded, sold, or distributed.



Plagiarism is strictly prohibited. Students must refrain from uploading or submitting material that is not the student's original work to any website, course shell, or discussion used in this course or any other course unless the students first comply with all applicable copyright laws; faculty members reserve the right to delete materials on the grounds of suspected copyright infringement and impose sanctions as listed below.

Academic dishonesty includes any act of academic deceit, including but not limited to possessing, reviewing, buying, selling, obtaining, posting on a site accessible to others, reviewing materials from a site accessible to others, or using, without appropriate authorization, any materials intended to be used for an Academic Evaluation.

Prohibition of Selling Class Notes

Students may not share outside the class, upload, sell, or distribute course content or notes taken during the conduct of the course. In accordance with [ACD 304-06 Commercial Note Taking Services](#), written permission must be secured from the official instructor of the class in order to sell the instructor's oral communication in the form of notes. Notes must have the notetaker's name as well as the instructor's name, the course number, and the date.

Sanctions for Academic Integrity Violations

Possible sanctions include, but are not limited to, appropriate grade penalties, course failure (indicated on the transcript as a grade of E), course failure due to academic dishonesty (indicated on the transcript as a grade of XE), loss of registration privileges, disqualification and dismissal from ASU. For more information, see <http://provost.asu.edu/academicintegrity>.

Student Conduct and Appropriate Behavior

Additionally, required behavior standards are listed in the [Student Code of Conduct and Student Disciplinary Procedures](#), [Computer, Internet, and Electronic Communications policy](#), [SSM 104-02](#) policy against threatening behavior, per the *Student Services Manual*, "Handling Disruptive, Threatening, or Violent Individuals on Campus", and outlined by the [Office of Student Rights & Responsibilities](#). Anyone in violation of these policies is subject to sanctions.

[Students are entitled to receive instruction free from interference](#) by other members of the class. An instructor may withdraw a student from the course when the student's behavior disrupts the educational process per [Instructor Withdrawal of a Student for Disruptive Classroom Behavior](#).

Netiquette --appropriate online behavior-- is defined by the instructor and includes keeping course discussion posts focused on the assigned topics. Students must maintain a cordial atmosphere and use tact in expressing differences of opinion. Inappropriate discussion posts may be deleted by the instructor.

If you deem content shared by an instructor or student offensive, bring it to the attention of the instructor or, alternatively, to the unit chair or director.

The Office of Student Rights and Responsibilities accepts [incident reports](#) from students, faculty, staff, or other persons who believe that a student or a student organization may have violated the Student Code of Conduct.

Prohibition Against Discrimination, Harassment, and Retaliation (Title VII and Title IX)

Policy on Discrimination

Arizona State University is committed to providing an environment free of discrimination, harassment, or retaliation for the entire university community, including all students, faculty members, staff employees, and guests.



Title VII

Title VII of the Civil Rights Act of 1964 is a federal law that provides that no person be discriminated against based on certain specified characteristics: sex, race, color, national origin and religion, age, disability, veteran status, sexual orientation, gender identity, and genetic information. ASU expressly prohibits [discrimination](#), [harassment](#), and [retaliation](#) by employees, students, contractors, or agents of the university based on any protected status. Inappropriate conduct need not rise to the level of a violation of federal or state law to constitute a violation of this policy and to warrant disciplinary action/sanctions.

Title IX

Title IX is a federal law that provides that no person be excluded on the basis of sex from participation in, be denied benefits of, or be subjected to discrimination under any education program or activity. Both Title IX and university policy make clear that sexual violence and harassment based on sex is prohibited.

Reporting Title VII and IX Violations

Your instructor is a mandated reporter and therefore obligated to report any information regarding alleged acts of sexual discrimination, including sexual violence and dating violence.

[An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can seek support, including counseling and academic support, from the university. If you or someone you know has been harassed on the basis of sex or sexually assaulted, you can find information and resources at <http://sexualviolenceprevention.asu.edu/faqs>.](#)

ASU Counseling Services, <https://eoss.asu.edu/counseling>, is available if you wish to discuss any concerns confidentially and privately.

Course Evaluation

Students are expected to complete the course evaluation. The feedback provides valuable information to the instructor and the college and is used to improve student learning. Students are notified when the online evaluation form is available.

Accessibility Statement

In compliance with the Rehabilitation Act of 1973, Section 504, and the Americans with Disabilities Act as amended (ADAAA) of 2008, professional disability specialists and support staff at the Student Accessibility and Inclusive Learning Services (SAILS) facilitate a comprehensive range of academic support services and accommodations for qualified students with disabilities.

[Qualified students with disabilities may be eligible to receive academic support services and accommodations.](#) Eligibility is based on qualifying disability documentation and assessment of individual need. Students who believe they have a current and essential need for disability accommodations are [responsible for requesting accommodations and providing qualifying documentation](#) to the DRC. Every effort is made to provide reasonable accommodations for qualified students with disabilities.

Qualified students who wish to request accommodation for a disability should contact the DRC by going to <https://eoss.asu.edu/accessibility>, calling (480) 965-1234 or emailing DRC@asu.edu. To speak with a specific office, please use the following information:



ASU Online and Downtown Phoenix Campus
University Center Building, Suite 160
602-496-4321 (Voice)

Polytechnic Campus
480-727-1165 (Voice)

West Campus
University Center Building (UCB), Room 130
602-543-8145 (Voice)

Tempe Campus
480-965-1234 (Voice)

Computer Requirements

This course may require a computer with Internet access and the following:

- Web browsers ([Chrome](#), [Mozilla Firefox](#), or [Safari](#))
- [Adobe Acrobat Reader](#) (free)
- [Adobe Flash Player](#) (free)
- Webcam, microphone, headset/earbuds, and speaker
- Microsoft Office or Google Drive ([Microsoft 365](#) and Google Drive are free for all currently-enrolled ASU students)
- Reliable broadband internet connection (DSL or cable) to stream videos.

Note: A smartphone, iPad, Chromebook, etc. may not be sufficient for completing your work in ASU courses. While you will be able to access course content with mobile devices, you must use a computer for all assignments, quizzes and exams, and virtual labs.

Technical Support

This course uses Canvas to deliver content. It can be accessed through MyASU at <http://my.asu.edu> or the Canvas home page at <https://myasucourses.asu.edu>

To monitor the status of campus networks and services, visit the System Health Portal at <http://syshealth.asu.edu/>.

To contact the help desk, call toll-free at 1-855-278-5080.

Student Success

To be successful:

- check the Canvas course daily
- read announcements
- read and respond to course email messages as needed
- complete assignments by the due dates specified
- communicate regularly with your instructor and peers
- create a study and/or assignment schedule to stay on track

Syllabus Disclaimer

The syllabus is a statement of intent and serves as an implicit agreement between the instructor and the student. Every effort will be made to avoid changing the course schedule but the possibility exists that unforeseen events will make syllabus changes necessary. Please remember to check your ASU email and the course site often.