



## SPA101: Elementary Spanish I

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### Faculty Information

**Instructor:**

**Contact Info:**

**Office/Student Hours:**

**Link to Zoom:**

### Course Description

Welcome to Spanish 101: Elementary Spanish I. This course will help you begin at the novice level according to [ACTFL](#). This course will give you a basic foundation of Spanish language skills and knowledge of the cultures of the Spanish-speaking world. This course is designed to help you develop your Spanish language proficiency in speaking, writing, reading, and listening and your intercultural communicative competence as it relates to Spanish-speaking cultures.

**Credits:** 4

**Note:** This is an **accelerated 7.5-week course** for students capable of working in a fast-paced environment. The time required for this course is 180 hours (about 20-24 hours per week). If you have concerns or would like a slower pace, we offer a 15-week version of this course. For more information about these courses, please review [M0: How to be a Successful Spanish Online Student at ASU](#). Alternatively, students may be placed in SPA 101 through the [ASU Undergraduate Placement Test \(Spanish\)](#).

**Prerequisites:** Spanish Placement Test score of 0-249; Students may not enroll in SPA 101 if credit with C or better earned in SPA 102 or 110 or 111 or 201 or 202 or 203 or 204 or 210 or 313 or 314 or 315 or 316 or 325 or 412

# Course Learning Outcomes

## ACTFL Guidelines

Students who successfully complete SPA 101 will be able to communicate at the novice-mid level according to the [ACTFL Guidelines](#). This means that students will be able to:

1. **Communicate** short messages on predictable, everyday topics.
2. **Use** learned words and phrases to carry out simple conversations.
3. Successfully **participate** in simple conversations with native speakers and **be aware** of cultural differences.
4. **Explain** and draw comparisons of some cultural differences between their own culture and Hispanic cultures.

## Types of Communication

The content of this class has been designed to develop your ability to communicate in several different modes.

- **Interpersonal Communication:** Learners interact and negotiate meaning in spoken, signed, or written conversations to share information, reactions, feelings, and opinions.
- **Interpretive Communication:** Learners understand, interpret, and analyze what is heard, read, or viewed on a variety of topics.
- **Presentational Communication:** Learners present information, concepts, and ideas to inform, explain, persuade, and narrate on a variety of topics using appropriate media and adapting to various audiences of listeners, readers, or viewers.
- **Intercultural Communication:** Learners have the ability to interact with people from another country and culture in a foreign language.

For more information, visit the [Modes of Communication page](#) for examples.

Source: ACTFL (2017). NCSSFL-ACTFL Can-Do Statements: 2017 Edition. Alexandria, VA: ACTFL

## Course Learning Objectives

At the completion of this course, students will be able to do the following:

### Interpersonal (IP)

- IP 1.1: Communicate and exchange information about familiar topics using phrases and simple sentences.
- IP 1.2: Use non-verbal communication skills and the appropriate register of language in everyday contexts.

## Presentational (P)

- P 2.1: Provide basic information on familiar topics using memorized words and phrases, simple sentences, and already practiced language in oral and written formats.

## Interpretative (IT)

- IT 3.1: Identify the main idea and some details from authentic materials (oral and written format) about familiar topics related to everyday life.

## Intercultural (IC)

- IC 4.1: Describe people, products, practices, and perspectives of Spanish-speaking communities.

## Textbooks

The official textbook for this course is an online platform called *Contraseña 5.0* from **LingroLearning** by Gillian Lord, Amy Rossomondo, and Jennifer Vojtko Rubí. This course will use information from **Unidades 1-6**. Please see the “Purchase and Access Your Textbook on LingroLearning” page in Module 0 for more information about the online textbook and purchasing options.

## Course Access

Your ASU courses can be accessed by both [my.asu.edu](http://my.asu.edu) and [canvas.asu.edu](http://canvas.asu.edu); bookmark both in the event that one site is down.

## Computer Requirements

This is a fully online course; therefore, it requires a computer with internet access and the following technologies:

- Web browsers ([Chrome](#), [Mozilla Firefox](#), or [Safari](#))
- [Adobe Acrobat Reader](#) (free)
- Webcam, microphone, headset/earbuds, and speaker
- Microsoft Office ([Microsoft 365 is free](#) for all currently-enrolled ASU students)
- Reliable broadband internet connection (DSL or cable) to stream videos.

*Note:* A smartphone, iPad, Chromebook, etc. **will not be** sufficient for completing your work in ASU Online courses. While you will be able to access course content with mobile devices, you must use a computer for all assignments, quizzes, and virtual labs.

# Help

For technical support, use the Help icon in the black global navigation menu in your Canvas course or call the ASU Help Desk at 1+(855) 278-5080. Representatives are available to assist you 24 hours a day, 7 days a week.

## Student Success

To be successful:

- check the course daily
- read announcements
- read and respond to course email messages as needed
- complete assignments by the due dates specified
- communicate regularly with your instructor and peers
- create a study and/or assignment schedule to stay on track
- access [ASU Online Student Resources](#)
- Schedule a [free tutoring appointment](#) with SILC Learning Support Services.

## Assignment Descriptions

### Course Readiness - (2%)

Estimated time required: 1-2 hours at the beginning of the course

Description: This category helps you prepare for your course, including a syllabus quiz, LOM, and student introduction.

These activities are designed to prepare you for the course and give you a brief introduction to course content and structure. You will complete most activities in **Module 0** to complete this step.

### Vocabulary - Cerego (8%)

Estimated time required: 1 hour per week (10 minutes a day)

Description: Cerego is a memory-management tool that will help you learn vocabulary items more quickly and remember them longer, thanks to scheduled reviews personalized to your own progress.

In each module, you will work with the vocabulary of the associated chapter. In the review modules, you will work with the vocabulary covered until that point in the semester. You will receive credit for your performance in each set when you reach a 1.5 level. For good performance, you should study **10-15 minutes per day**. You will receive emails from Cerego reminding you to interact with the material and refresh your memories. We recommend that you

use the **mobile app**. Download the Cerego app on the App Store or on Google Play. This type of application will allow you to use it on your way to work, while waiting in line for coffee or whenever you have a few free minutes.

### **Online Coursework - LingroLearning (20%)**

Estimated time required: 4-6 hours per week

Description: LingroLearning is the online platform of the course. It contains grammar presentations, video tutorials, and practice activities. It is **crucial** that you spend the allotted time studying and practicing the different concepts as these activities will help prepare you for the successful completion of each module project. You will have three due dates per week but will receive one grade per module.

To help you process what you learn and establish good study habits, activities are due on LingroLearning three days a week. Since due dates are set from the beginning of the semester, you can always **work ahead**, but we recommend that you spend at least 4-6 hours a week with the material.

The grade assigned to each online assignment will be based on performance. Therefore, **BEFORE** doing your computer-graded activities, you **are expected to study the vocabulary and the grammar explanations** in LingroLearning. Grammar explanations are in English and are clear and concise. If after studying the explanations you still have doubts, discuss them with your instructor during their office hours, in the community forum with your classmates, or in another learning community.

For each activity, you will receive a grade based on the accuracy of your performance. For most activities, you will be allowed unlimited attempts, however, there may be some activities that have set attempts. Note that spelling and accent marks will signal a difference in your performance, as will proper vocabulary and sentence structure.

Online activities are due **at 11:59 pm Arizona time**. After that time, homework will **NOT** be accepted.

### **Virtual Sessions - Linguameeting (3) and Instructor Meetings (3) 25%**

Expected time required: 1.5 hours per week (1 hour of preparation, 30 min of speaking)

- 1. Linguameeting: a virtual meeting with your classmates and a native speaker.**

This assignment will take place via Linguameeting. These sessions are designed for you to discuss Hispanic cultures in context and to practice your Spanish using the vocabulary and grammatical structures of the module with a native speaker and your classmates. You will be expected to prepare before the session through a material review of grammar and vocabulary to enable you to express yourself in Spanish according to the sessions topic listings (included in the Linguameeting links included in modules 2, 4 and 6).

2. **Instructor session - a virtual synchronous meeting with your classmates and your instructor.**

This assignment will take place via Zoom, ASU's video conferencing software. These sessions are designed for you to practice the grammar concepts and vocabulary of the module and your oral communication skills with your classmates with the guidance of your instructor. You will be expected to prepare for the module before the session through a material review of grammar and vocabulary. Your instructor will provide you with feedback during and/or after the session on your progress and you are also expected to produce Spanish impromptu during the session.

**Module Projects (3) (25%)**

Expected time required: 4-6 hours per module

Description: Three module projects will be assigned on LingroLearning during the course. Each project, corresponding to a unit on LingroLearning, consists of four interconnected assignments that will require you to use either oral or written communication as well as to react to your peers' assignments and reflect on your own language learning process. The four assignments will focus on a specific context related to each module and will include *preparar* (preparing), *publicar* (publishing), *comentar* (commenting), and *reflexionar* (reflecting).

**Oral Exams (2) (10%)**

Expected time required: 2 hours (1-1.5 hours of preparation, 30 minutes of testing)

Description of Midterm Oral Exam: This assignment will take place via Zoom, ASU's video conferencing software. You will complete this assignment once during the Review Module. This activity will mirror the format of the Final Oral Exam. During the activity, you will complete a role-play activity with one-two other classmate(s). To complete this activity you will have to use the vocabulary and the grammar structures covered in the first three modules of the course, so, you will be expected to review them before meeting with your classmates.

Description of Final Oral Exam: At the conclusion of the course, you will have a final oral exam to see how well you meet the overall guidelines of the course. This speaking assessment will mirror the self-recorded role play completed in the Review Module. You will have 10 minutes to prepare for the exam with a prompt and then 5 minutes to speak with your classmates.

**Written Exams (2) (10%)**

Expected Time Required: ~3 hours per module (2 hours of preparation, 50 minutes of testing)

Description of the Midterm Written Exam: The exam will take place at the end of the midterm review module and last 50 minutes. The exam material will involve combined skills such as vocabulary, grammar, listening, reading, and writing to evaluate your current and cumulative knowledge of the material and your current level with regard to course material. The exam will be proctored using Respondus Lockdown Browser + Webcam. We recommend that you follow

the instructions closely before beginning the exam. During this exam, you will **not** have access to your notes or the module. What is most important here is to show what you **can** do!

Description of Final Written Exam: At the conclusion of the course, you will have a final written exam to assess how well you meet the overall objectives and content of the course. This final written exam will be comprehensive and cover all six *unidades* studied during the course. It will mirror the Midterm Written Exam and use Respondus Lockdown Browser + Webcam.

## Course Schedule

The following schedule is an overview of each module.

Module	Tareas
Module 0 - Bienvenidos	- Course Readiness Activities (Necessary to begin course) - LingroLearning - Language Orientation Module (LOM)
Module 1 - Unidad 1	- LingroLearning 1 - Cerego 1 - Virtual Session with Instructor 1 - Module Project 1 (begin)
Module 2 - Unidad 2	- LingroLearning 2 - Cerego 2 - Linguameeting 1 - Module Project 1 (finish)
Module 3 - Unidad 3	- LingroLearning 3 - Cerego 3 - Virtual Session with Instructor 2 - Module Project 2 (begin) - Midterm Oral Exam - Midterm Written Exam
Module 4 - Unidad 4	- LingroLearning 4 - Cerego 4 - Linguameeting 2 - Module Project 2 (finish)
Module 5 - Unidad 5	- LingroLearning 5 - Cerego 5 - Virtual Session with Instructor 3 - Module Project 3 (begin)
Module 6 - Unidad 6	- LingroLearning 6 - Cerego 6 - Linguameeting 3 - Module Project 3 (finish) - Final Oral Exam

	<ul style="list-style-type: none"> <li>- Final Written Exam</li> <li>- Final Course Evaluation</li> </ul>
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## Grading

Assignment	Percentage
Course Readiness	2%
Vocabulary (Cerego) (6)	8%
Online Coursework (LingroLearning) (6)	18%
Virtual Sessions (LinguaMeeting & Instructor meetings) (6)	25%
Module Projects (LingroLearning) (3) (13.33% each)	25%
Oral Exams (2) (Final 5%, Midterm 5%)	10%
Written Exams (2) (Final 5%, Midterm 5%)	10%
<b>TOTAL</b>	<b>100%</b>

## Grading Schema

Your grade will be determined based on the following grading schema:

Grade	Percentage
A+	100% - 97%
A	<97-93%
A-	<93-90%
B+	<90-87%
B	<87-83%
B-	<83-80%
C+	<80-76%
C	<76-70%
D	<70-60%
E	<60%
EN	Failing Never Participated
EU	Failing Did Not Complete

For more information on ASU Grades and grading policies please visit <https://students.asu.edu/grades>

## Submitting Assignments

All assignments, unless otherwise announced, **MUST** be submitted to the designated area of **Canvas**. Do not submit an assignment via email.



Assignments will be submitted on Canvas using a variety of tools. Please see Module 0 for more information on the types of tools you will be using.

Assignment due dates follow Arizona Standard time. Click the following link to access the [Time Converter](#) to ensure your account for the difference in Time Zones. Note: Arizona does not observe daylight savings time.

## Grading Procedure

Grades reflect your performance on assignments and adherence to deadlines. Most graded assignments will be available within 72 hours of the due date via the Grades.

## Late or Missed Assignments

Notify the instructor **BEFORE** an assignment is due if an urgent situation arises and you are unable to submit the assignment on time. Make sure to include documentation when applicable (Review [ASU Online Course Policies](#)).

Follow the appropriate University policies to request an [accommodation for religious practices](#) or to accommodate a missed assignment [due to University-sanctioned activities](#).

## Academic Integrity

Note: For all written or oral assignments, you may not use your textbook to copy phrases or sentences or any electronic device with the exception of a dictionary. Please be aware that we encourage the use of dictionaries such as <http://www.wordreference.com/>, spell checkers such as <http://www.spanishchecker.com>, and spell checking tools built into Microsoft Word or Google Docs, but the use of online translation tools, copying information from websites or consulting a Spanish-speaking person while completing assignments is not allowed. All work that you submit must be your own and must be written in your own words. Translating or having a tutor or native speaker alter your work will be treated as violations of the Academic Integrity Policy.

## Track Your Progress

We encourage you to use the "What-If Grades" feature in Canvas to track your progress in this course. You can enter a hypothetical grade for any assignment to approximate how a certain grade may impact your overall grade in the course. Visit "[How do I approximate my assignment scores using the What-If Grades feature](#)" for more information.

## Communicating with the Instructor

### Community Forum

This course uses a discussion topic called "Community Forum" for general questions and comments about the course. Prior to posting a question or comment, check the syllabus, announcements, and existing posts to ensure it's not redundant. You are encouraged to respond to the questions of your classmates.

Your instructor will not answer any questions in this forum. Use Canvas Inbox or Email questions of a personal nature to your instructor. You can expect a response within 24 hours.

## **Email**

ASU email is an [official means of communication](#) among students, faculty, and staff. Students are expected to read and act upon email in a timely fashion. Students bear the responsibility of missed messages and should check their ASU-assigned email regularly.

*All instructor correspondence will be sent to your ASU email account. You must send a new email from your ASU email to contact your instructor.*

## **Canvas Announcements**

It is your responsibility to activate email notifications for your Canvas announcements for this course. If you need help reviewing your notifications, please check the appropriate Canvas forum [here](#). You can also view your course announcements via your [MyASU page](#) under "My Classes" on the home page.

## **ASU Online Course Policies**

View the [ASU Online Course Policies](#).

## **Accessibility Statements**

View the [ASU Online Student Accessibility](#) page to review accessibility statements for common tools and resources used in ASU Online courses.

If any other tools are used in this course, links to the accessibility statements will be listed below this sentence. Please review this [document](#) on modifying your notifications if you are not sure they are activated.

## **Syllabus Disclaimer**

The syllabus is a statement of intent and serves as an implicit agreement between the instructor and the student. Every effort will be made to avoid changing the course schedule but the possibility exists that unforeseen events will make syllabus changes necessary. Remember to check your ASU email and the course sites often.

# Title IX

Title IX is a federal law that provides that no person be excluded on the basis of sex from participation in, be denied benefits of, or be subjected to discrimination under any education program or activity. Both Title IX and university policy make clear that sexual violence and harassment based on sex is prohibited. An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can seek support, including counseling and academic support, from the university. If you or someone you know has been harassed on the basis of sex or sexually assaulted, you can find information and resources at <https://sexualviolenceprevention.asu.edu/faqs>.

As a mandated reporter, I am obligated to report any information I become aware of regarding alleged acts of sexual discrimination, including sexual violence and dating violence. ASU Counseling Services, <https://eoss.asu.edu/counseling> is available if you wish to discuss any concerns confidentially and privately. ASU online students may access 360 Life Services, <https://goto.asuonline.asu.edu/success/online-resources.html>.