MAT 211

SESSION B, Fall 2023

Mathematics for Business Analysis

ARIZONA STATE UNIVERSITY

SCHOOL OF MATHEMATICAL & STATISTICAL SCIENCES

Instructor: Sara Jamous	**Email: jamous@asu.edu**
Course website: https://webapp4.asu.edu/myasu **Homework site:** www.mymathlab.com	Email questions of a **personal** nature to your instructor **ONLY**. Otherwise, all course communication will take place on **Ed Stem Discussion.**
Office hours: Tuesdays from 5:30 pm – 6:30 pm (AZ time) or by appointment via Zoom https://asu.zoom.us/j/8373294113	

The instructor reserves the right to make changes to this syllabus as necessary by announcements made via Email, Canvas or EdStem.

Welcome to MAT 211, Math for Business analysis icourse or online. The course is **NOT a self-paced, not open-entry open-exit course**, but an alternative to attending classes on campus. This is a university level course with a substantial workload so expect to spend up to 18 hours per week learning the material and completing course work (or 3 to 4 hours per day every day). **A typical in person student registered in a 16-week course spends 2.5 hours a week in the classroom and is expected to spend at least 2 hours a week for each hour spent in class.** Online students registered in a 7-week course are expected to spend an equivalent amount of time (**16-20 hours per week**) watching videos, reading the text and completing the course work.

Prerequisites: MAT 210, MAT 251, MAT 265, or MAT 270 with C or better.

Required Materials:

- **Graphing Calculator:** A graphing calculator is **required** for this course. If you already have a graphing calculator, you may use it. Examples of highly recommended models are the TI 83/84 or TI *n*-spire (NOT the *n*-spire CAS) or Casio 9850GB Plus. Calculators with QWERTY keyboards or those that do symbolic algebra, such at the Casio FX2, Casio 9970Gs, TI-89, TI N-spire CAS, or TI-92 **cannot** be used during an exam.

- **Homework Pearson MML (Account required):** will be submitted online via the internet using the online homework system Pearson MML. Please see the instructions below.

  Once you enroll in Pearson MML, to login onto MyMathLab click the Pearson Access tab in the canvas menu in our class and get access to the textbook and study plan. (Make sure to use Chrome or Firefox. DO NOT USE SAFARI!!). You have information here https://pearsoncustomersuccess.co/ASUseamlessmlmstu

- **Proctoring: This class uses online test proctoring called Honorlock that requires a laptop or desktop and a camera. If you do not want to use this service, consider withdrawing from the class.** Tablets, Hybrid Devices, and Mobile Devices are **not** supported. External Camera's on Mac's aren't supported. And you need the latest version of Flash.

- **The proctoring service records you and your environment during exams and requires that you download a temporary program onto your computer. Additionally, you will be required to perform a thorough room scan with a webcam prior to starting the exam. If you do not wish to do this, then you should withdraw from the course.**

- **Computer:** You must have access to a computer, Good internet connection, Microphone and webcam.
- ASU email account on file.
- **EMAIL:** this is the best way to contact me ***regarding personal matters ONLY***. When e-mailing, include the class you are in (**e.g. MAT 211**). Be sure to check your SPAM folder frequently, as sometimes e-mails I send students are accidentally filtered. *When I send announcements, they will go to your @asu.edu account. You need to check this account regularly. I cannot be responsible for announcements you did not receive because you are using a different account than the one assigned by the university.* All course communication will take place on EdStem Discussion.
- ***According to ASU policy, all online students are required to have an official photo on file with the University. If you do not have an official photo on file, please click on this link to upload one: https://webapp4.asu.edu/cardservices . There is no charge for uploading the picture.***

Optional Materials:

Textbook: Calculus and Its Applications 2nd Edition - Online book available MAT 210/211 Calculus and its Applications (Expanded Version) Bittinger, Marvin | Ellenbogen, David | Surgent, Scott– Pearson Publishing.

Note: Access to an e-text is included in MML Pearson, so a hard copy is optional and not necessary

NOTE: **use of ChatGPT and other generative AIs on assignments or exams is not permitted. Use of such resources on any assignment will result in a score of zero on the assignment and an academic integrity violation report.**

How to get the access course for the material:

The required material for this course, *MyLab for Calculus and its Applications,* will be provisioned as an e-book and made available at a discounted price significantly cheaper than if purchased directly from the publisher. If you wish to take advantage of this discounted group price, no additional action is needed. NOTE: Following the drop/add period, a charge of $35.25, plus tax, will post to your student account under the header "Digital Integrated Course Mtrl" and your access will continue uninterrupted.

IF you'd rather purchase the material from an alternate source, you may choose to opt out of the program by using this link: https://includedcp.follett.com/1230 *. Enter your ASU e-mail address AS IT APPEARS IN THE ASU DIRECTORY (http://asu.edu/directory), then follow the instructions provided. Be aware that if you do opt-out, your access to the e-book will be discontinued.

To access the MML material for the course, follow the instructions below (e-books will be available approximately 5-days prior to the start of class):

1. Click on the "**BRYTEWAVE Course Materials**" tab in this Canvas shell.
2. COPY the access code.
3. Go to "**Pearson Access**" tab in this Canvas shell and log into your MyLab Account (or create a new one if you do not have one.)
4. Paste the access code into the appropriate box in the "**Pearson Access**" tab and login to your account to access all your course materials.

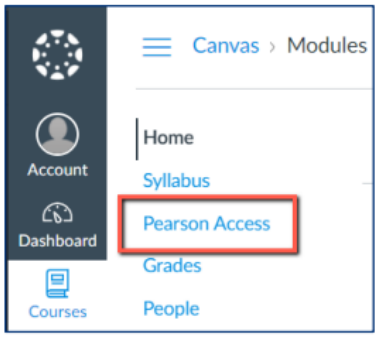
Note: asuinclusiveaccess@gmail.com. This is the email to contact if you have any issues with access or with opting out.

Course Registration:

You can access the MML course through canvas directly. You **DO NEED** to purchase the access code (instructions provided above).

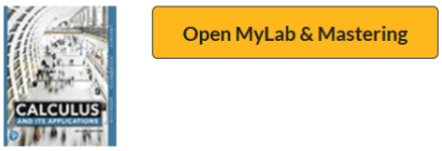
Here are the steps to register:

1. Select the **Pearson Access** menu item located within the Canvas course menu.



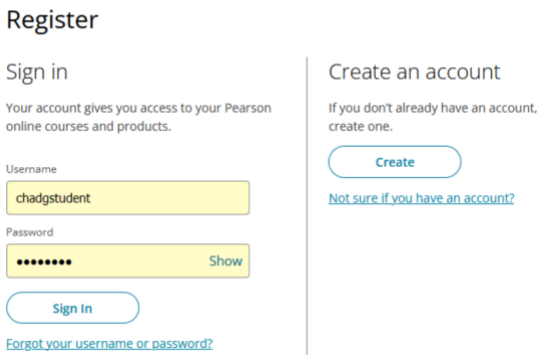
2. Select the **Open Pearson** button to begin course registration.

3. Select the **Open MyLab and Mastering** button.

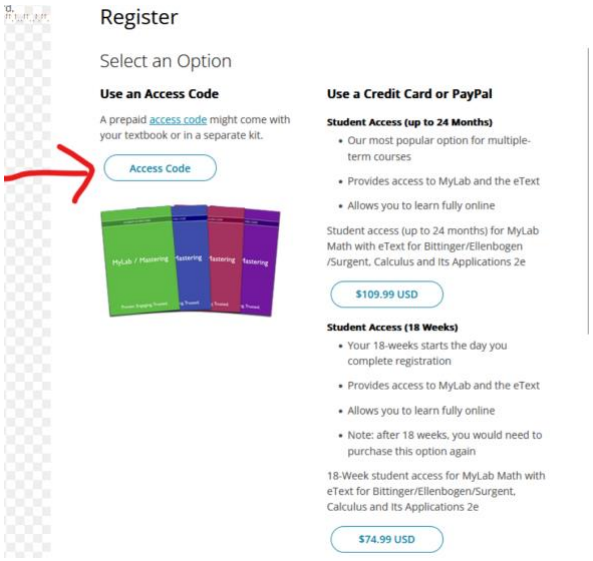


4. You will be presented with an **End User License Agreement(for the first time).** Please contact Pearson Technical Support with questions. Otherwise, select **Accept to continue**.

5. When prompted to sign into Pearson, you may
   - Select Create to create a new account.
   - Sign in with a pre-existing Pearson account.
   - Retrieve a forgotten username or password.



6. Click on the "Access Code":



7. Copy and paste the access code that you have received by following **Brytewave** directions and then select "Finish"

8. After linking your accounts, select **Go to My Courses** to launch into the course. All future access to MyLabmath, follow steps 1, 2 and 3.

Class Participation

- **Instructor initiated drops:** Any student who fails to login to MML and **complete at least 6 Mastery Points for chapter 6 from sections 6.1 - 6.5 by 11:59 PM (AZ time), on Sunday October 15th will be dropped from the course on October 16th.** If you cannot keep up with the pace of the course in the first week, this course is not a good fit for you.
- **Please be sure to regularly check your ASU email, Canvas, EdStem and course site for updates and information.**
- There are no in-person meetings for this course, but students are expected to participate in the course each week and keep up with the week's workload. **This is NOT a self-paced course. The deadlines on the course schedule are firm and must be met in order to successfully complete the course.** Working ahead on assignments is acceptable, falling behind and not participating could result in a grade of E (failing the course for non-attendance). There is no penalty for working ahead, however, falling behind will not result in extension of set deadline and will have negative impact on the course grade.
- **This is *not* a self-paced course.** Each assignment and test have a specific due date. Tests may not be taken early. Homework and quizzes can be done early.
- **You may always work ahead and give yourself extra time to review/study before the exam.** The exam period is firm, and no extension or exceptions are made under any circumstances, so plan accordingly (this includes technical issues). **The exams will be available for a period of 24 hours and the exam may only be completed during this time window, so plan accordingly.** Make sure you have good internet connection, and your computer is working properly before you sign in to take the exam.
- When the exam is set to close, the student will be booted out of the exam and the exam will not be available after that date and time, so be sure to plan accordingly. If you choose to schedule your exam very close to the deadline and technical or other issues occur, you may miss the deadline to complete the exam. This will not result in an extension or a make-up exam. Plan accordingly.
- Please post on EdStem Discussion Board any questions or schedule an appointment for office hours if you'd like further explanations or examples.

Absences: Students are expected to login and work on course materials daily during the week (weekends are optional, attendance is not taken during the weekend). **Students who have not logged in to work on the course in MML for 4 consecutive weekdays during the session will be penalized 10%-20% of their course grade.**

Required Videos: Students are responsible for watching the video presentation(s) for the section(s). These videos are found in Canvas.

Optional short videos: There are short videos which are optional available to the student. These focus on specific problems.

Other resources: From your course home in MML you may access the multimedia library which has excellent resources to help you with each section of the material we cover. Click on "Multimedia Library" then choose a chapter and section you need help with, click on the "Select All" box and then the "Find now" tab. You will then see the resources available for that section.

Additional videos by topic: paste this address below into your browser and scroll down to browse videos by topic.
https://math.la.asu.edu/~surgent/video/mat211_exp.html

Proctoring: The exams will be proctored remotely by a company called Honorlock, which records you and your environment during the exam, and requires that you download a temporary program onto your computer. If you do not wish to do this, then you should withdraw from the course.
Further details on proctoring are posted on the Canvas shell and will be sent later to your ASU email and/or placed on Canvas.

Communicating With the Instructor through EdStem (Located in the Left bar on Canvas) - required!

This term we will be using EdStem for class discussion. The system is highly catered to getting you help fast and efficiently from classmates and from instructors. Prior to posting a question, please check announcements, and existing posts. If you do not find an answer, post your question on EdStem. You are encouraged to respond the questions of your classmates. **Email questions of a personal nature ONLY to your instructor, email must be from an @asu.edu email address. You can expect a response within 48 hours.**

EdStem is an online forum site specifically created for math and science courses. It features a clean interface that makes following threads easier, the threads are sortable and searchable, and provides the ability to enter symbolic mathematics. It is a collaborative site in which students are encouraged to post questions and other students are encouraged to offer assistance. The instructor and teaching assistants monitor **EdStem** regularly, offering feedback whenever necessary. **EdStem** is built into every online course shell and is a required aspect of the course.
Student Rules of Engagement (**EdStem**):

- All questions related to classwork should be posted to **EdStem**. Any homework or classwork questions emailed directly to the instructor will not be answered.
- Please include the section number and question number in the header (e.g. Section 11.2, #7).
- Please include a couple lines of your work. You may also photograph your written work and insert the image within the post. Please trim the image size if possible.
- Please be courteous at all times. No vulgar, demeaning, or aggressive language will be tolerated.
- Do not use **EdStem** to air grievances or to campaign.
- Do not use **EdStem** for personal messages. Those should be sent by email to the instructor directly.

  Do not use **EdStem** to link to or promote third-party forum sites not affiliated with ASU
- Stay on topic. Do not use **EdStem** for discussions not related to this class.
- Keep a civil and friendly atmosphere. **EdStem** works best when there are a lot of students willing to engage the forum.
- Please do not expect immediate replies. Instructors usually check the forum daily. In the meantime, other students are encouraged to add feedback and commentary. Instructors may also deliberately stay in the background so as to promote student-led discussions.

Failure to adhere to these requirements may result in your posting privileges being revoked.

Study plan (Mastery points > MP):

- Online study plan/ homework will be submitted online via the internet using the online homework system **Pearson MML.**
- Students are responsible for checking each day to see what homework/study plan is due. Study plan is open throughout the semester to work on.

Chapter Review Quizzes & Practice Exam:

- There are 4 chapter Reviews (**unlimited attempts**) assigned in the course with a due date. The due date is not the time you need to submit the quiz, but the last possible time the quiz can be submitted for credit. **You need to complete all the Mastery points (MP) in the study plan to unlock the Chapter Review.**
- There are 2 Practice Exam (**unlimited attempts**) assigned with a due date. **You need a minimum of 75% on the prerequisite Chapter Review Quizzes to unlock the Practice Exam Quizzes.** These quizzes are not graded, but they can be used to practice for the exam. You can do as much or as little of these review quizzes as you feel you need to be best prepared for the exam.
- Finish your assignment at least **24 hours prior to the printed due date** on Mymathlab to avoid any last-minute emergencies including the server problem
- **No extensions of due dates will be given.** Avoid any **TECHNICAL PROBLEMS THAT ARISE RIGHT BEFORE THE ASSIGNMENT IS DUE** (again, consider the due date as 24 hours before the printed due date)

Exam Procedures: Students will take two proctored exams using Mymathlab through Software Secure Honorlock. **Follow procedures detailed in separate document regarding exams (one midterm and the final).**

- Each exam will involve a mix of mechanical skills and conceptual reasoning. The best possible preparation for them is working on the course regular and completion of the materials in the study plan. The tests will be open for the test time only and not available for viewing or review outside of that time window."*Your midterm and final exam will be proctored by Honorlock. They will provide the password for your exam. To get started, you will need Google Chrome and download the Honorlock Chrome Extension*.
- The tests will be open for the test time only and not available for viewing or review outside of that time window. You must verify that you have access to a computer system that meets the requirement for Honorlock. **GOOD INTERNET CONNECTION, WEBCAM AND MICROPHONE ARE REQUIRED TO TAKE THE EXAM.**
- Students must have ASU photo ID to verify identity at exam. If the proctor cannot verify your identity, then you will not be permitted to take the exam. No exceptions.
- The exam is set for one attempt only per question.
- Recording yourself taking the test, using your cell phone during the test is strictly prohibited. **Anyone using a camera device for any reason during an online exam will receive a score of 0 for that exam, and possible further disciplinary measures**

Midterm Exam : **Open Thursday, November 2nd at 5 PM (AZ Time) until Friday, November 3rd, 5:00 PM (AZ Time) using Mymathlab on Software Secure (Honorlock).**

Final Exam: **Open Thursday, November 30th at 5 PM (AZ Time) until Friday, December 1st, 5:00 PM (AZ Time) using Mymathlab on Software Secure (Honorlock).**

- For each exam you are allowed:
  - Calculator from the approved list on the syllabus.
  - Empty Scratch paper for calculations (must be 5 loose sheets of paper), **NOT** notebooks. **(Which must be uploaded in canvas within 20 minutes of submitting the exam)**
  - There will be NO browsing the web. This will result in an invalid exam and a score of 0.
  - Maximum time allowed is 2 hours
  - No notes or make-ups are permitted
  - No online calculators, cell phone calculators, smart watches, another person in the room are allowed. These will result in an invalid exam and a score of 0.
  - ***Upon completing the exam, each student must submit their exam scratch paper within 20 minutes of submitting the exam. The file must be in pdf format.***
  - Students and student's workspace, hands and calculator must be in view of camera during the entire exam session as shown

Grading Criteria:

Chapter 6, 10Plus5, 11, 12 Quizzes 5% each-Not proctored, unlimited attempts, highest score counts towards course grade (this is the only extra credit offered)	20%
Midterm and Final Exams 40% each	80%
Practice Exams-These are for the benefit of the student to prepare for the actual exam. They do not count for credit.	

Note that the "Official grades" will be posted on Canvas not MyMathLab.

Grading Scale: This course utilizes +/- grading.
$A+ = [97,100]$; $A = [93,97)$; $A- = [90,93)$; $B+ = [87,90)$; $B = [83,87)$; $B- = [80,83)$;
$C+ = [77,80)$; $C = [70,77)$; $D = [60,70)$; $E = [0,60)$.

Students Resources:

- **Tutor Center:** The Math Tutor Center (**free of charge**) in WXLR 116 will be open M-F 8:00 a.m. - 8:00 p.m. Come in for help **before** it is too late, and several days **before** an exam day to strengthen your preparation. In order to be admitted to the Tutor Center each student present their valid ASU "Sun Card".
- Online tutoring can be found at https://tutoring.asu.edu.

ASU Learning Resource Center (LRC): The **LRC** provides counseling, tutoring in math (and many other subjects), supplemental instruction, and other types of support to students. It is located in PV West (in the "turtle building") and in the Memorial Union, Room 14, and is open from 8:00 a.m. to 5:00 p.m.

Please email me if you have any questions, concerns, or if you have a disability that will require accommodations in this class. Note: To qualify for disability accommodations at ASU, students must qualify for services through the Student Accessibility and Inclusive Learning Services (SAILS), which is located on the 1st floor of the Matthews Center Building, 480.965-1234 (V), 480.965.9000 (TTY).

Technical Support Contact Information: For technical assistance 24 hours a day, 7 days a week, please contact the University Technology Office Help Desk:

Phone: 480-965-6500
Email: helpdesk@asu.edu
Web: http://help.asu.edu/

For information on systems outages see the ASU systems status calendar.

I reserve the right to alter this information at any time. These changes will be announced in Canvas.

Topic Calendar

Week	Lecture Topic & Description	Comments
I Oct 11	6.1: Functions of Several Variable 6.2: Partial Derivatives 6.3: Maximum-Minimum Problems	Complete at least 6 mastery points from chapter 6 by 11:59 pm (AZ time) on Sunday October 15th Instructor initiated drops on October 16th
II Oct 16	6.5: Constrained Optimization **Review Chapter 6 due on Thursday 10/19** (AZ Time) 11.1: Systems of Linear Equations 11.2: Gaussian Elimination	**Chapter 6 Review Quiz due at 11:59pm (AZ time) on Thursday October 19th .**
III Oct 23	11.3: Matrices and Row operations 11.4: Matrix Arithmetic 11.5: Matrix Multiplication and Inverses 11.6: Determinants and Cramer's Rule	
IV Oct 30	11.7: Systems of Linear Inequalities and Linear Programming **Review Chapter 11 due on Wednesday 11/1** (AZ Time) Complete Midterm Exam by 5pm (AZ time) on Friday November 3rd	**Chapter 11 Review Quiz due at 11:59pm (AZ time) on Wednesday, November 1st .** **Midterm opens on Thursday Nov 2nd at 5 pm (AZ time) and closes on Friday Nov 3rd at 5 pm (AZ time).**
V Nov 6	10.1 A review of sets 10.2: Probability 10.3: Discrete Probability Distributions 10.4: Continuous Probability Distributions 5.4: Probability 10.5: Mean, Variance, Standard Deviation and the Normal Distribution	
VI Nov 13	**Review Chapter 10Plus5 due on Monday 11/13** (AZ Time) 12.1: Compound Events and Odds 12.2: Combinatorics-The Multiplication Principle and the Factorial 12.3: Combinatorics-Permutations and Distinguishable Arrangements 12.4: Combinatorics-Combinations	**Chapter 10Plus5 Review Quiz due at 11:59pm (AZ time) on Monday, Nov 13th.**
VII Nov 20	12.5**:** Conditional Probability and the Hypergeometric Distribution Model 12.6: Independent Events, Bernoulli Trials and the Binomial Probability Model 12.7: Bayes Rule	Holiday Th-Fri **Nov. 23-24**
VIII Nov 27 Final Week	**Review Chapter 12 due on Tuesday 11/28** (AZ Time) Complete Final Exam by 5pm (AZ time) on Friday, Dec 1st.	Chapter 12 Review Quiz due at 11:59pm (AZ time) on Tuesday, November 28th **Final opens on Thursday November 30th at 5pm (AZ time) and closes on Friday December 1st at 5pm (AZ time).**

Online Course : This is an online course. There are no face-to-face meetings.

Email and Internet : ASU email is an official means of communication among students, faculty, and staff. Students are expected to read and act upon email in a timely fashion. Students bear the responsibility of missed messages and should check their ASU-assigned email regularly.

All instructor correspondence will be sent to your ASU email account.

Syllabus Disclaimer: The syllabus is a statement of intent and serves as an implicit agreement between the instructor and the student. Every effort will be made to avoid changing the course schedule but the possibility exists that unforeseen events will make syllabus changes necessary. Please remember to check your ASU email and the course site often.

Grade Appeals: Grade disputes must first be addressed by discussing the situation with the instructor. If the dispute is not resolved with the instructor, the student may appeal to the department chair per the University Policy for Student Appeal Procedures on Grades.

Prohibition of Commercial Note Taking Services : In accordance with ACD 304-06 Commercial Note Taking Services, written permission must be secured from the official instructor of the class in order to sell the instructor's oral communication in the form of notes. Notes must have the notetaker's name as well as the instructor's name, the course number, and the date.

Accessibility Statement : In compliance with the Rehabilitation Act of 1973, Section 504, and the Americans with Disabilities Act as amended (ADAAA) of 2008, professional disability specialists and support staff at the Student Accessibility and Inclusive Learning Services (SAILS) facilitate a comprehensive range of academic support services and accommodations for qualified students with disabilities.

Qualified students with disabilities may be eligible to receive academic support services and accommodations. Eligibility is based on qualifying disability documentation and assessment of individual need. Students who believe they have a current and essential need for disability accommodations are responsible for requesting accommodations and providing qualifying documentation to the SAILS. Every effort is made to provide reasonable accommodations for qualified students with disabilities. Qualified students who wish to request an accommodation for a disability should contact the DRC by going to https://eoss.asu.edu/drc, calling (480) 965-1234 or emailing DRC@asu.edu. To speak with a specific office, please use the following information: **Tempe Campus** 480-965-1234 (Voice)

First Year Mathematics Courses: Fall Semester 2023
Departmental and University Policies and Procedures

For semester deadlines related to enrollment, withdrawal or payments, see the academic calendar available at http://students.asu.edu/academic-calendar

Failing grades (The E, EN and EU grades)
--- The E grade is for students who participated in the class but did not earn enough credit to pass or attain the D grade.
--- The EN grade is for student who never once participated in the class. At the instructor's discretion, any student who has not attended class during the first week of classes may be administratively dropped from the course. However, students should be aware that non-attendance would NOT automatically result in being dropped from the course. Thus, a student should not assume they are no longer registered for a course simply because they did not attend class during the first week. It is the student's responsibility to be aware of their registration status
--- The EU grade is for students who participated, but then stopped after

Withdrawal: A student may withdraw from a course with a grade of **W** during the withdrawal period. The instructor's signature is not required.

Departmental Drop Back: Based on results of the pretest and advising from the course instructor, a student may elect to drop back to a lower level math course before the drop back deadline. Students should go to the Undergraduate Mathematics Office in WXLR 211 to initiate a drop back request.

The grade of Incomplete: A grade of incomplete will be awarded only in the event that a documented emergency or illness prevents the student who is doing acceptable work from completing a **small** percentage of the course requirements. The guidelines in the current general ASU catalog regarding a grade of incomplete will be strictly followed.

The grade of XE: A grade of **XE** is reserved for "failure for academic dishonesty." The XE grade may be petitioned after 1 year.

Instructor-Initiated Drop: At the instructor's discretion, any student who has not attended class during the first week of classes may be administratively dropped from the course. However, students should be aware that non-attendance will NOT automatically result in their being dropped from the course. Thus, a student should not assume they are no longer registered for a course simply because they did not attend class during the first week. It is the student's responsibility to be aware of their registration status.

ACADEMIC INTEGRITY! Academic honesty is expected of all students in all examinations, papers, laboratory work, academic transactions and records. The possible sanctions include, but are not limited to, appropriate grade penalties, course failure (indicated on the transcript as a grade of E), course failure due to academic dishonesty (indicated on the transcript as a grade of XE), loss of registration privileges, disqualification and dismissal. For more information, see http://provost.asu.edu/academicintegrity.

Academic dishonesty, including inappropriate collaboration, will not be tolerated. There are severe sanctions for cheating, plagiarizing and any other form of dishonesty.

Final Exam Make Up Policies: The final exam schedule will be strictly followed. Except to resolve qualifying situations as described below, no changes may be made to this schedule without prior approval of the Dean of the college in which the course is offered. Specifically, make-up exams will NOT be granted by instructors for reasons of non-refundable airline tickets, vacation plans, work schedules, weddings, family reunions, and other such activities. Students should consult the final exam schedule before making end-of- semester travel plans.
The course instructor may grant a make-up final exam in the following qualifying situations:

- A student has more than three exams on one day, or there is a time conflict between the course final and another final exam. This rule applies to conflicts among any combination of Downtown Phoenix campus, Tempe campus, Polytechnic campus, West campus, and/or off campus classes.
- A documented accident or medical emergency.
- Situations covered by ACD304-02 or ACD304-04.

Honor Policy: The highest standards of academic integrity are expected of all students. The failure of any student to meet these standards may result in suspension or expulsion from the University or other sanctions as specified in the University Student Academic Integrity Policy. Violations of academic integrity include, but are not limited to, cheating, fabrication, tampering, plagiarism, or facilitating such activities.

Ethics: It's highly unethical to bring to your instructor's attention the possible impact of your mathematics grade on your future plans, including graduation, scholarships, jobs, etc. For the university's complete policy regarding ethics, including cheating, plagiarism and other forms of academic dishonesty, see the Student Academic Integrity Policy at the following web address:

http://provost.asu.edu/academicintegrity

"The School of Mathematical and Statistical Sciences encourages faculty to address and refer to students by their preferred name and gender pronoun. If your preferred name is different than what appears on the class roster, or you would like to be addressed using a specific pronoun, please let your instructor know. "

Title IX:

Title IX is a federal law that provides that no person be excluded on the basis of sex from participation in, be denied benefits of, or be subjected to discrimination under any education program or activity. Both Title IX and university policy make clear that sexual violence and harassment based on sex is prohibited. An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can seek support, including counseling and academic support, from the university. If you or someone you know has been harassed on the basis of sex or sexually assaulted, you can find information and resources at https://sexualviolenceprevention.asu.edu/faqs.

As a mandated reporter, I am obligated to report any information I become aware of regarding alleged acts of sexual discrimination, including sexual violence and dating violence. ASU Counseling Services, https://eoss.asu.edu/counseling, is available if you wish discuss any concerns confidentially and private.

Expectations of Students an Online Course

- Students will abide by the rules and the timelines that are explained in the course syllabus.
- Students will not engage in dishonest practices such as hiring outsiders to do work or sit in for exams, with penalties up to and including expulsion from the university.
- When working on unproctored components of the course, they are bound by the same ethical rules of behavior regarding the use of unauthorized assistance.
- Students understand that they must purchase all required items as described in the syllabus. Students may not use the 10-day courtesy period for online homework systems except in extreme circumstances, and under the requirement that they will eventually purchase this access.
- Students understanding that the course's timeline has certain assessments set for certain dates so as to maintain integrity for the course. Therefore, they cannot take exams or other proctored assessments early if the course does not allow for that.
- Students understand that the content on the Course Shell (long and short videos, e-book, other links) is meant to help them develop conceptual understanding, and not necessarily meant to walk them step-by-step through every conceivable example. Related to this, students understand there will be homework problems that may not "look like" what was shown in the videos. It is expected that they will use this conceptual knowledge to determine a solution to such problems.

Students who receive financial aid and need to maintain minimum GPAs and/or competition rates should be aware that since there is no physical class attendance in an online class, online instructors will certify last days attended/participated based on verifiable participation only, such as submitted assignments, exams taken, participation in online discussion forum, or communicating with the instructor by email. Instructors cannot certify attendance based on your assurances that you watched videos, read powerpoints, etc.

The School of Mathematical and Statistical Sciences encourages faculty to address and refer to students by their preferred name and gender pronoun. If your preferred name is different than what appears on the class roster, or you would like to be addressed using a specific pronoun, please let your instructor know.