Program Description

Degree Awarded: Certificate Public Administration (Certificate)

The graduate certificate program in public administration prepares students for work at all levels in governmental and nonprofit organizations. Through comprehensive coverage of topics in public administration, management and policy, students discover the challenges of management, learn how to lead a public organization and understand the process of policy development. The program is designed to give students a solid foundational understanding of administration, leadership and policy analysis in service to the public good.

At a Glance

- College/School: College of Public Service and Community Solutions
- Location: Downtown Phoenix campus

Degree Requirements

15 credit hours

Required Core (6 credit hours)
PAF 503 Public Affairs (3)
PAF 505 Public Policy Analysis (3)

Electives (9 credit hours)

Additional Curriculum Information
Electives are chosen from a list of preapproved courses and will be selected with the faculty advisor. The faculty advisor will direct the selection of the electives to ensure they focus on a common theme and to see
that the student’s experiences in the courses align with the learning goals outlined for the certificate. For the electives, the student must select any three 3-credit PAF courses at the 500-level. Please Note: PAF 504 is a prerequisite for PAF 505.

Students are required to maintain at least a 3.00 GPA (scale is 4.00 = "A") and to have no more than one grade below a "B-" in courses taken to complete the certificate program.

**Admission Requirements**

Applicants must fulfill the requirements of both the Graduate College and the College of Public Service and Community Solutions.

Applicants are eligible to apply to the program if they have earned a bachelor's or master's degree, in any field, from a regionally accredited institution.

Applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in the last 60 hours of a student's first bachelor's degree program, or applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in an applicable master's degree program.

All applicants must submit:

1. graduate admission application and application fee
2. official transcripts
3. statement of career and educational goals
4. proof of English proficiency

**Additional Application Information**

An applicant whose native language is not English (regardless of current residency) must provide proof of English proficiency.

Students from related fields (such as public policy, political science, planning, urban and metropolitan studies, sociology, as well as other social science degrees) might in particular be interested in this program. However, all eligible students will be considered.

Students should see the program website for application deadlines and admission terms.

**Contact Information**

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